300 4664

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Yenching
Admin
Bd. of Trustees 1932

4664

0126

MINUTES OF MEETING
EXECUTIVE COMMITTEE
TRUSTEES OF YENCHING UNIVERSITY

12:30 P. M., Monday, January 18, 1932
Cafeteria Annex, 150 Fifth Avenue, New York City

List of Members

J. L. Barton	Mrs. L. O. Lee	*A. L. Warnshuis
G. G. Barber	*E. M. McBrier	Mrs. O.R. Williamson
	*G. T. Scott	F.H.Warner(L.R.Rounds,

Those whose names are starred above were present, together with Dr. Eric M. North, Mr. O. D. Wannamaker, Mr. C. A. Evans, and the Secretary.

In the absence of the Chairman of the Committee Mr. McBrier presided.

The meeting was opened with prayer led by Dr. North.

CHANGES IN ROSTER OF BOARD OF TRUSTEES

The Committee noted the following changes in the Roster of the Board of Trustees of Yenching University:-

The Presbyterian Board announces re-election of Mrs. O. R. Williamson in the Class of 1935, with Dr. C. H. Fenn as the General Alternate for the representatives of that Board.

The Methodist Board announces re-election of Professor W. J. Thompson in the Class of 1935. This Board also announces the resignation of Mr. A. J. Stock, of the Class of 1933, though as yet his successor has not been appointed.

The American Board announces Mr. Rounds' re-election in the Class of 1935.

DR. STUART'S PROPOSED TRIP TO UNITED STATES

There was presented to the Committee copies of correspondence between Dr. Stuart, Dr. North, and Dean Donham relative to the possibility of Dr. Stuart making a hurried trip to the United States during the coming months, primarily to consult with the Trustees of the Harvard-Yenching Institute in regard to important matters now pending. The Committee discussed at some length both the considerations which make such a trip desirable, and also the present conditions on the field which render Dr. Stuart's presence on the campus of special importance just at this time. After a thorough consideration of both sides of the proposal, it was

E-3018 VOTED that the Executive Committee, acting in behalf of the Trustees of Yenching University, while recognizing that Dr. Stuart's presence on the Yenching Campus at the present time is of the greatest importance, yet in view of the importance and urgency of the matters now pending before the Harvard-Yenching Institute, on which Dr. Stuart's presence is desired by the Trustees of the Institute, expresses itself as favoring Dr. Stuart's coming to the United States during the next few months if in his judgment this can be done without grave danger to the interests of the University in China. It is understood that any share borne by the University of the expenses in connection with such a trip would be based upon what Dr. Stuart may find it possible to accomplish in Yenching

3 0 0 4 6 6 4
0127

promotion and administration.

PROPOSED ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

The Committee noted that by Action T-5008 the Yenching Trustees made the following request:-

"(3) That the Trustees request their Executive Committee to make a careful study of the special questions involved in Yenching's participation in such a Joint Board, with a view to facilitating a decision by the Trustees of Yenching University, at the time of the meeting of the proposed Joint Board, with regard to the formal relationship of Yenching University to the proposed Joint Board."

It was agreed that due to the importance of this subject a special meeting of the Executive Committee should be called at a later date primarily for the purpose of making the study requested by the Trustees.

CONFERENCE WITH ROCKEFELLER FOUNDATION

The Committee noted Action F-3013 of the Finance Committee which provides for the appointment of a Committee to confer with representatives of the Rockefeller Foundation with regard to securing an extension of the conditions attached to the first conditional gift of $250,000.00 toward the endowment of Natural Science. It was

E-3019 VOTED that the Executive Committee heartily endorse the action of the Committee on Finance, Property, and Investment in arranging for a conference with the Rockefeller Foundation to request the extension of the conditions, and the continuation of interests, beyond the present expiration date of June 30, 1932, on the first conditional gift of $250,000.00 made by the Foundation toward the endowment of work in Natural Science at Yenching University.

INTERNATIONAL BROADCAST

The Committee noted with satisfaction that on the night of January 16th an International Missionary Broadcast had been sent out over Station KDKA, during which Dr. George T. Scott read a message of greetings to the President and staff of Yenching University sent from the office of the Secretary of the Board of Trustees.

The Committee adjourned.

B. A. GARSIDE

Secretary

NOTE:- In view of the fact that a legal quorum was not present at this meeting, the above Minutes have been circulated to absent members of the Committee and have received their approval.

3 0 0 4 6 6 4

0 128

MINUTES OF MEETING
COMMITTEE ON McBRIER FOUNDATION FOR CHRISTIAN WORK
TRUSTEES OF YENCHING UNIVERSITY

12:30 P. M., April 7, 1932

150 Fifth Avenue, New York City

Members of Committee

* E. M. North * G. T. Scott * S. D. Gamble

Those whose names are starred above were present, as were President J. Leighton Stuart, Mr. E. M. McBrier, Mr. C. A. Evans, and the Secretary.

REPORT ON PREVIOUS EXPENDITURES

President Stuart reported on the expenditures made and the work accomplished with the aid of the McBrier Foundation funds to date. Expenditures have been along three general lines:- (1) Provision of financial assistance to deserving and needy students of outstanding Christian character and influence, whose presence on the campus brings a distinct contribution to the Christian life of the University. (2) Grants in Aid to "Truth and Life," a magazine published in Chinese by members of the staff of the School of Religion, designed for pastors, teachers, and others interested in studying religious and moral questions from a liberal viewpoint. (3) Grants to various objectives of a nature that serve to stimulate the Christian life and influence of the University.

The Secretary stated that a letter from President Stuart describing the work accomplished with McBrier Foundation funds would shortly be distributed to members of the Committee.

Reports showed that the balances now on hand in the McBrier Foundation account are as follows:-

	L.C.$	Gold $
On the Field		
In School of Religion Account	2,332.41	
In Dr. Stuart's Account	5,944.29	
In New York		
Unexpended Balance of Income		6,899.65
Totals	8,276.70	6,899.65

PLANS FOR FUTURE

President Stuart expressed a desire that the present policy of using a part of available income to assist outstanding Christian students be continued. He also recommended the appointment of Mr. and Mrs. Harry Price, to be supported by McBrier Foundation funds until some other source of support could be obtained. Mr. McBrier expressed the hope that a part of the surplus now available might be invested in securities which at present prices offer attractive investment opportunities.

It was agreed that further consideration of these suggestions was desirable, and that conferences with Mr. Price should be held before any final decision could be made regarding his appointment. It was therefore

3004664
0129

MF-3020 VOTED that an effort be made to arrange for an early conference with Mr. and Mrs. Harry Price, and that the Committee plan to meet again on April 12, 1932, for a further consideration of the suggestions now pending.

The Committee adjourned.

B. A. GARSIDE
Secretary

3000466 4
0130

MINUTES OF MEETING
COMMITTEE ON BUDGET
TRUSTEES OF YENCHING UNIVERSITY

2:00 P.M., April 7, 1932

150 Fifth Avenue, New York City

List of Members

*George G. Barber *George T. Scott *Pres. Ellen F. Pendleton
V. S. Merle-Smith *Mrs. O. R. Williamson *J. L. Stuart, ex officio

Those starred were present, as were Mr. E. M. McBrier, Mr. B. A. Garside, and Mr. C. A. Evans.

Mr. Barber presided.

BUDGET FOR 1932-33

The Committee gave consideration to the analysis of the budget estimates for 1932-33 which is attached to these minutes as Appendix A.

After consideration of all phases of the 1932-33 budget situation, particularly the decrease in income for Natural Science, and reduced interest on endowment funds, it was

B-3021 VOTED that the Committee on Budget recommend to the Finance Committee that income on endowment funds as applicable to the 1932-33 budget of the University be estimated on the basis of 4½%.

B-3022 VOTED that the Committee on Budget report to the Board of Trustees that after careful study of the estimates for the 1932-33 budget, it recommends the following:-

1. That the Board of Trustees express to the field its judgment on certain items related to the 1932-33 budget as follows:-

   (a) That the indicated surpluses in the College of Public Affairs and in the School of Religion should not be mingled with other current surpluses and deficits, but should be reserved for such use as may be in accord with the programs of these two colleges.

   (b) That the balance of undesignated general income, after meeting the expenses of administration and operation, and the deficit in the College of Arts and Letters, be made applicable toward the deficit in the College of Natural Science; with the understanding, however, that the expenditures in the College of Natural Science during 1932-33 shall not exceed their expenditures during 1931-32, and with the further understanding that unless and until new sources of income are secured for the College of Natural Science, that College will make no commitments beyond June 30, 1933 which would involve an annual expenditure in excess of G.$25,500.00.

   (c) That in view of the extremely uncertain financial situation and the possibility of further reduction in income, either

3004664
0131

through losses of interest on investments or from other causes, the Trustees recommend to the field that all gain on exchange above 3.50 to 1 be set aside on the field as a reserve fund, expenditures therefrom to be a matter of conference between the Board of Managers and the Board of Trustees.

2. That the Board of Trustees inform the field that its contributions toward the 1932-33 budget of the University, exclusive of mission-supported personnel and grants for quota vacancies, and exclusive of special funds for the Department of Journalism, the Department of Agriculture, and the Graduate School of Chinese Cultural Studies, will amount to G. $139,097.78, as follows:

(a) General University Funds, Undesignated			
Endowment Income	$53,963.10		
Less Home Admin.& Prom.	18,900.00	35,063.10	
Mission Boards Cash Grants		8,717.37	$43,780.47
(b) College of Arts and Letters			
Harvard-Yenching Inst. Trust Fund			20,048.00
(c) College of Natural Science			
Rockefeller Foundation		12,500.00	
Harvard-Yenching Institute		12,500.00	
Endowment Income		487.88	25,487.88
(d) College of Public Affairs			
Princeton-Yenching Foundation		10,000.00	
Laura Spelman Rockefeller Fund		20,000.00	30,000.00
(e) School of Religion			
Harkness Endowment		6,478.61	
Special Gifts		3,240.00	9,718.61
(f) College for Women			
Endowment Income	2,892.82		
Less Home Admin.& Prom.	1,530.00	1,362.82	
Mission Boards Cash Grants		4,000.00	
Wellesley College		4,000.00	
Special Gifts		700.00	10,062.82
	Total		$139,097.78

The Committee adjourned.

C. A. EVANS
Assistant Secretary

3004664

0132

Appendix "A"

ANALYSIS OF YENCHING BUDGET, 1932-33

(1) By Departments

Department	Expenditures L.C.$	Expenditures G$	Income L.C.$	Income G.$	Balance L.C.$	Balance G.$	Deficit L.C.$
I. Administration & Operation General University Funds	245,795.00	8,930.00	172,085.00	43,780.47)		13,790.47	
							1,000.00
II. Graduate Division	1,000.00						
III. Undergraduate Colleges							
1. Arts and Letters	91,321.00	2,289.00	6,000.00	20,048.00			23,164.50
2. Natural Science	95,512.00	15,986.00		29,232.88			49,147.92
3. Public Affairs	99,850.00	100.00		30,000.00	4,800.00		
IV. School of Religion	27,801.00	1,635.00		9,718.61	491.63		
V. Woman's College	73,136.00	5,667.50	51,080.00	10,062.82			6,672.38
	634,415.00		229,165.00		5,291.63		
Gold Totals in L.C. @ 3.5	121,126.25	34,607.50	499,949.73	142,842.78	48,266.65	13,790.47	
			729,114.73		53,558.28		
			26,426.52		26,426.52		
Net Deficit	755,541.25		755,541.25		79,149.73		79,984.80

ANALYSIS OF YENCHING BUDGET, 1932-33

(2) Showing Details of Income

	1931-32 Budget		1932-33 Estimates		Increase in 1932-33		Decrease in 1932-33	
	L.C.$	G.$	L.C.$	G.$	L.C.$	G.$	L.C.$	G.$
A. Through Board of Trustees								
1. General University Funds(Undesignated)								2,288.90
Endowment (Less Home Admin.and Prom.)		37,352.00		35,063.10				1,782.63
Mission Board Cash Grants		10,500.00		8,717.37				
2. College of Arts & Letters								5,952.00
Harvard-Yenching Institute Trust Fund		26,000.00		20,048.00				500.00
Campbell Fund		500.00		(1)				475.00
Swiss Committee Fund		475.00		(2)				
								12,500.00
3. College of Natural Science								
Rockefeller Foundation		25,000.00		12,500.00				
Harvard-Yenching Institute		12,500.00		12,500.00				
Endowment Income		-		487.88		487.88		
4. College of Public Affairs								3,500.00
Princeton-Yenching Foundation		13,500.00		10,000.00				5,000.00
Laura Spelman Rockefeller Fund		25,000.00		20,000.00				
5. School of Religion								721.39
Harkness Endowment		7,200.00		6,478.61				360.00
Special Gifts		3,600.00		3,240.00				
6. College for Women								
Mission Boards Cash Grant		4,000.00		4,000.00				500.00
Wellesley College		4,500.00		4,000.00				
Endowment Income, (Less Home Administration and Promotion.)		1,100.00		1,362.82		262.82		625.00
Special Gifts		1,325.00		700.00				
B. Income on Field								
1. Student Fees, General University	80,000.00		80,300.00		300.00			
Woman's College	34,120.00		32,980.00				1,140.00	
2. Bashford Endowment	900.00		900.00					

Analysis of Yenching Budget, 1932-33

	1931-32 Budget L.C.$	G.$	1932-33 Estimates L.C.$	G.$	Increase in 1932-33 L.C.$	G.$	Decrease in 1932-33 L.C.$	G.$
3. Power Plant Charges								
College for Women	23,500.00		23,354.00				146.00	
School of Religion	-		5,811.00		5,811.00			
4. Miscellaneous	5,000.00		4,600.00				400.00	
5. Rents	8,100.00		32,120.00		24,020.00			
6. Special Grant	-		25,000.00		25,000.00			
7. H.-Y.I. Grant for Porter	6,000.00		6,000.00					
8. Natural Science Surplus 1931-32				3,745.00		3,745.00		
9. Cash Grants and vacancies, Woman's College	13,496.20		18,100.00		4,603.80			
	171,116.20	172,552.00	229,165.00	142,842.78	59,734.80	4,495.70	1,686.00	34,204.92
Gold in L.C. @ 3.5	603,932.00		499,949.73		15,734.95		119,717.22	
	775,048.20		729,114.73		75,469.75		121,403.22	
Net Decrease, 1932-33			45,933.47		45,933.47			
			775,048.20		121,403.22			

(1) Included under Natural Science Income.
(2) Not included in 1932-33 Budget.

MINUTES OF MEETING
COMMITTEE ON FINANCE, PROPERTY AND INVESTMENT
TRUSTEES OF YENCHING UNIVERSITY

9:30 A. M., Friday, April 8, 1932

Room 606, 150 Fifth Avenue, New York City

List of Members

*G. G. Barber, Chairman
*L. R. Rounds, Vice-Chairman
*E. M. McBrier
*S. D. Gamble
*A. L. Warnshuis
G. M. Duff (General Alternate)
*Mrs. William Boyd
Mrs. J. H. Finley (*Mrs.O.R.Williamson)
Franklin Warner, ex officio
*J. Leighton Stuart

Those whose names are starred were present, also B. A. Garside and C. A. Evans.

The meeting opened with prayer led by Mr. Gamble.

UNIVERSITY INVESTMENTS

The following items relative to investments were presented:-

(a) Lincoln Mortgage & Title Guaranty Company. Bondholders Committee reported on December 28, 1931 that the anticipated payment on principal around the first of 1932 would have to be postponed indefinitely. Fourteen percent of principal has been paid to investors and further liquidation must be deferred until more prosperous conditions prevail.

(b) Continental Illinois Bank & Trust Company Decreased Dividend. Continental Illinois Bank and Trust Company has been paying $16.00 per share in the past. On April 1, 1932 this dividend was reduced to $12.00, making the rate of income .0165 as against .022 in the past. This investment forms a part of the Porter Annuity on which we are paying 8⅓% annually.

(c) Changes in Securities. In consultation with the Advisory Committee the Investment Committee has authorized the following changes in the security list:-

Sales

$10,000	American International Corporation 5½, '49 @ 69⅜	$6,930.00

Purchases

$10,000	Puget Sound Power & Light 5½, '49 @ 80¼	8,025.00
4,000	Brooklyn Edison Co. 5s, '52 @ 97-1/8	3,895.00

The excess funds for purchases came from payments received on Wallace Property contracts.

(d) Investment Committee Activities. Several meetings of this Committee have been held and the security list has been, and is being, constantly reviewed. Opinions from expert investors have been sought and each individual holding has been studied through a more complete recording of data.

3004664
0136

The Treasurer also presented a schedule, which is attached to these Minutes as Appendix A, showing the standing of the Porter Annuity account. It was

F-3023 VOTED to approve the actions of the Investment Committee, accept the report on investments and include the Porter Annuity schedule with the Minutes of this meeting.

COLLEGE FOR WOMEN INVESTMENTS

It was reported that five thousand dollars of Municipal Securities of Chicago bonds held in the College account, defaulted interest last fall. After considerable difficulty a committee for the bondholders has been organized and on January 18, 1932 the Finance Committee approved the following resolution:

"RESOLVED that the Treasurer or his representative be instructed to deposit the following securities with the Security Holders Protective Committee:-

$3,000 Municipal Securities Corporation of Chicago, Illinois, Series "Z" 6% due January 1, 1933.

$2,000 Municipal Securities Corporation of Chicago, Illinois, Series "Z" 6% due January 1, 1934."

The bonds were not turned in however, as two committees were being organized, and only lately has the situation so cleared that it seems permissible to proceed with the transfer of the bonds. It was

F-3024 VOTED to reaffirm the circulation vote of the Committee in authorizing the depositing of Municipal Security Bonds with the Bondholders Committee.

PURCHASE OF PRINCE REGENT'S GARDEN

Attention was called to Action F-3010 voted on December 30, 1931, which disapproved of the purchase of the Prince Regent's Garden because of overdrafts in Plant Accounts and the continued delay of payment on the Hamilton pledge. In response to previous requests disapproval had also been cabled to the field. Under date of December 16, 1931 the field wrote that after due deliberation the Board of Managers Executive Committee and Grounds and Buildings Committee voted to make the purchase and that they had proceeded accordingly.

The Committee noted the action of the field in proceeding with the purchase with the understanding that the project will be financed in China.

PROMOTIONAL MATTERS

Dr. Stuart expressed his judgment regarding the progress of promotional work and presented plans which he thought would help in the securing of additional funds as well as strengthen the Promotional organization. The Committee gave very careful and detailed consideration to the plans but felt that no final judgment could be reached at this time. It was

F-3025 VOTED to defer further action on promotional office plans to a combined meeting of Finance and Promotional Committees to be held at 2 P. M., Friday, April 15, 1932.

3004664
0137

ROCKEFELLER FOUNDATION FIRST APPROPRIATION OF $250,000.00.

Consideration was given to a summary of funds and investments which might be used in meeting the condition of this first appropriation of $250,000.00. It was felt, however, that little progress could be made until the Rockefeller Foundation gave some expression as to the proposed plans. It was

F-3026 VOTED to defer actions on proposed funds to be used in matching the first conditional gift of the Rockefeller Foundation, and request the Secretary and Chairman to ascertain the reaction of its Trustees to the proposed plans.

DR. THOMPSON'S GIFT OF $1,500.00

It was stated that on January 13, 1932 Dr. Thompson gave $1,500.00 to the University, this gift being arranged for between Dr. Thompson and Mr. Wannamaker, its designation to be decided by the Finance Committee. In view of several demands for funds and of the absence of both Dr. Thompson and Mr. Wannamaker, action was deferred until the next meeting of the Committee.

NATIONAL SAVINGS AND TRUST COMPANY, REPORT ON FAMINE FUNDS

The following summary of the audited report on Famine Funds was presented as a matter of record:-

> The fiscal year of the trust closed January 9, 1932. Capital funds totaled $180,400.00, $12.40 having been transferred from income to cover court costs and auditors' fees. Income for the year amounted to $10,578.84 or 5.86%. After paying field appropriations and bank commissions there remained a balance of $5,972.74, which, together with last year's surplus, made a total balance of $10,684.81. Government Treasury notes comprise 38 2/3% of the investments and the balance of 61 1/3% consists of mortgage notes.

LOT 123, ALTER ROADS GARDENS SUBDIVISION, WALLACE PROPERTY CONTRACTS

It was reported that this lot was recently turned back, the purchasers having signed off their interests. The Real Estate agents have asked that a resale price be set on the property. The following tabulation was presented to show present equity in the lot:-

Balance due on principal	$447.35
State, county, city and paving assessments paid by Yenching University	318.17
Total Equity	$765.52

Houseman-Spitzley Corporation state that they cannot secure more than $600.00 at present market values, so it was thought advisable to secure the cash if possible, and it was

F-3027 VOTED to approve the immediate resale of lot 123, Alter Roads Gardens at $600.00 or better.

RESIDENCE ACCOUNTS

A summary covering the financial status of several residence accounts was presented. The Committee

3 0 0 4 6 6 4
0 138

F-3028 VOTED to defer action on the Residence Accounts until the next meeting of the Committee when this item is to be made the first item on the docket

CLEARING DEFICITS IN PRESIDENT'S RESIDENCE AND ALUMNI GATE

The Committee was notified that under date of February 13, 1932 the field reported that L.C. $9,628.27 remained in the 1929 Residence Appropriation account. They requested that this balance be used as follows:-

President's House	L.C.$ 7,261.63
Alumni Gate	2,366.64
	L.C.$ 9,628.27

It was further requested that a balance of deficit L.C.$2,622.46 in Alumni Gate account be charged against Building Operations Undistributed. These proposals were approved by the Faculty Property and Finance Committee.

The Committee was agreeable to using a portion of the surplus to defray the deficit in the President's Residence, but considered that it would be undesirable to reallocate Residence funds toward a special project undertaken by the alumni of the University. It was therefore

F-3029 VOTED (a) to approve using L.C.$7,261.63 of the L.C.$9,628.27 balance in Residence appropriation to clear the deficit on President's Residence.

(b) to direct the remaining balance of L.C.$2,366.64 in Residence appropriation be credited against the original appropriation by the Trustees thus reducing the deficit in Plant Accounts.

FIELD BUDGET 1932-33

The Minutes of the Budget Committee were presented for consideration. Action B-3021 made specific recommendation to the Finance Committee that the basis rate of income in Endowment funds for 1932-33 be figured at .045. The Committee felt that in view of present conditions in financial markets and the very uncertain prospects for the future that .045 would be a liberal figure. It was therefore

F-3030 VOTED that the Finance Committee endorse action 3021 of the Budget Committee and recommend to the Board of Trustees the adoption of .045 as the rate of income on Endowment funds for the year 1932-33.

Upon further study of the Field Budget it was

F-3031 VOTED that the Finance Committee approves the findings of the Budget Committee and recommends to the Board of Trustees the adoption of these resolutions.

CHANGE OF SAFETY DEPOSIT BOX

The Secretary reported that banking facilities of several accounts were being shifted from the 20th Street Office of the Corn Exchange Bank and Trust Company to the 21st Street Branch of the Irving Trust Company, and that it would be more convenient to shift the safe deposit boxes at the end of the year May 9, 1932.

3004664
0139

This was agreed to and it was

F-3032 VOTED

"RESOLVED, that the Assistant Treasurer be and is hereby authorized to rent in the name of this University a Safe Deposit Box in the Vault of Irving Trust Company, and that access thereto shall be had, subject to the rules and conditions of the said Irving Trust Company, by any two of the following named officers:

Treasurer, either or both of Assistant Treasurers, Chairman or Acting Chairman of Committee on Finance, Property and Investment, President or Acting President of the Board.

This authority to be in force until cancelled at a meeting of the Board of Trustees or Finance Committee and Irving Trust Company notified in writing."

On motion, adjourned.

C. A. EVANS

Assistant Secretary

3 0 0 4 6 6 4

0 140

YENCHING UNIVERSITY

PORTER ANNUITY

				Present Value Rate	Present Value Total
Received April 22, 1930 - 138 shares Continental Illinois Bank and Trust Company, Capital Stock @ $725.00 per share			$100,050.00	118	$11,800.00
Sold April 25, 1930 - 38 shares @ $765.00			27,550.00		
(Balance in income account) Book Value of 100 Shares			$ 72,500.00		
Purchased May 23, 1930.					
$10,000 Central Gas and Electric 5½s, '33 @ 98¼		$ 9,825.00		32	3,200.00
100 sh. Standard Gas & Electric $6 Pfd. @ 100¼		10,025.00		59	5,900.00
Purchased August 15, 1930					
$ 7,700 1st Mtg. Westchester Title & Gty.Co.3/1/35		7,700.00		100	7,700.00
			27,550.00		
	Totals		$100,050.00		$28,600.00
Income					
4/25/30 Profit Sale of 38 shares Bank Stock			1,518.48		
Interest to March 1, 1932			5,426.02		
	Total		$ 6,944.50		
			17,000.00		
Paid out to April 1, 1932			10,055.50		10,055.50
Loss to date					$18,544.50
	Equity				
		$ 8,500.00			
Annual Payments					
Annual Income					
100 sh. Cont. Ill. Bank & Trust Co. $12.00	$1,200.00				
100 " Standard G. & E. 6% Preferred	600.00				
$10,000 Central Gas & Elec. 5½s, 1933	550.00				
$ 7,700 1st Mtg. West. Title & Guar. 5½s	423.50	$ 2,773.50			
	Yearly deficit	$ 5,726.50			

Appendix A

MINUTES OF MEETING
COMMITTEE ON INSTRUCTION, BOARD OF TRUSTEES
YENCHING UNIVERSITY

12:45 P. M., April 12, 1932
Prince George Hotel, New York City

List of Members

*G. T. Scott, Chairman
*W. J. Thompson
G. M. Duff
H. T. Hodgkin
*Mrs. O. R. Williamson
*Prof. Eliza H. Kendrick
*Mrs. Lucius O. Lee
Franklin Warner, ex officio
*J. Leighton Stuart, ex officio

Those whose names are starred above were present. There were also presnet Miss J. A. Gouldy, Mr. E. M. McBrier, Mr. and Mrs. Harry Price, and the Secretary.

The Committee met at luncheon with Mr. McBrier as host.

CANDIDACY OF MR. AND MRS. HARRY PRICE

The Committee discussed with Mr. and Mrs. Price the possibility of their appointment to Yenching University; with the understanding that Mr. Price's teaching service would be in the field of Social Economics, and that Mrs. Price would serve, in so far as her household duties would permit, in the field of Religious Education. Dr. Stuart also expressed the hope that Mr. and Mrs. Price would live in the President's home and would assist him in household managements, entertaining, cultivating contacts with students, and in various other ways which would relieve him of time-consuming obligations.

The Members of the Committee talked frankly and informally with Mr. and Mrs. Price as to their experience and qualifications, and discussed also the requirements for doing this important work at Yenching.

Following the luncheon conference the members of the Committee on Instruction held a second session at which it was agreed:-

(1) to recommend to the Trustees of Yenching University the appointment of Mr. and Mrs. Harry Price to the staff at Yenching University, with the understanding that Mr. Price's teaching service will be rendered in the field of Social Economics, that in so far as Mrs. Price's household duties will permit, she will serve in the field of Religious Education.

(2) to recommend that for the present the salary of Mr. and Mrs. Price would be on the basis of G. $1,500 per year plus the regular travel outfit, medical, pension, and language study allowances, together with the child's allowance of G.$150 per year, salary to begin as of July 1st, 1932.

The Committee adjourned.

B. A. Garside

Secretary

3 0 0 4 6 6 4

0 142

MINUTES OF A MEETING
OF THE COMMITTEE OF YENCHING COLLEGE FOR WOMEN

Prince George Hotel, N. Y.

April 13, 1932

Members Representing	1931	1932	1933	1934
ABCFM		Miss Kendall	Miss Clark	Prof. Kendrick*
WFMS	Miss Gouldy*	Dean Franklin		
Presby. Board		Mrs. Roys		
		Mrs. Finley		
Wellesley College				Pres. Pendleton
Wellesley Alumnae		Mrs. Parlin*		
Trustees	*Mrs. Williamson	Mrs. Boyd*	Mrs. Avann*	Mrs. Lee*
		Pres. Pendleton	Dr. North*	
Coopted		Mrs. Cavert*		Mr. Warner
				Mr. Garside
				Mrs. Slade*
				Mrs. Speer*

Those whose names are starred were present. Also, Ex-officiis, President Stuart, Mr. C. A. Evans, Mr. Wannamaker.

Mrs. Williamson presided

Prayer was offered by Miss Kendrick.

Messages of regret were presented from President Pendleton, Mrs. Roys, Mrs. Finley, Miss Clark, Miss Kendall, and Miss Burton.

The Secretary reported vacancies in the quota of American Board representatives because of the resignation of Miss Clark and the expiration of the term of service of Miss Kendall; the purchase of a steel filing case for Yenching College Committee correspondence, and the informal action taken by a group of the members of the Yenching College Committee relative to the organization of a united board for the Christian Colleges in China.

Y- Action 493 - It was voted that the Yenching College Committee approves in general the plan for the Associated Boards for Christian Colleges in China, but expresses its conviction that the separate Boards of Trustees for the different colleges should be continued.

Mrs. Slade, who had recently returned from a visit to China spoke of her conviction that no group of people anywhere in the world had changed more in recent years than the young women of China; of her sense of the supreme importance of doing what we can to serve and guide the young women of China today, and of her wish that some plan for interchange of students between American and Chinese colleges might be worked out.

Y - Action 494 -It was voted that a special committee be appointed to study the possibilities of some plan for student exchange between colleges in China and the United States of America and report at the next meeting of the Yenching College Committee. The chair later named Mrs. Slade, Pres. Pendleton, Dean Franklin, Dean Roys, and Mrs. Parlin as members of this committee.

3004664
0143

Upon request, Dr. Stuart told something of the problems created in the University because of the war psychology engendered by the Japanese aggression in Manchuria and Shanghai and of the steps ~~of~~ the University had taken to help faculty and students to a clear understanding of causes of the present troubles and of ways in which patriotic Chinese could best serve their country.

Mr. Evans presented the Treasurer's report as of March 31, 1932 showing an increase since July 1, 1931 of $3,710. in endowment funds making that fund $84,589.90 and an increase in Plant funds of $3,532.47 making the total of plant cash in hand $18,174.91. For the Field Budget the amount needing to be made upfrom cash surplus will approximate $1,766.79 (Gold) which will be decreased if any additional gifts are received beyond those anticipated at present.

Y - Action 495 - It was voted that the Treasurer's report be accepted and placed on file.

Miss Kendrick reported for the Candidate Committee.

Y - Action 496 - It was voted to recommend to the Trustees that Miss Anne Cochran be engaged as a teacher in the English Department at Yenching for a term of 5 years.

Miss Kendrick spoke of uncompleted correspondence in regard to a Director of Physical Education and an additional teacher in the Music Department.

Y - Action 497 - It was voted that filling further vacancies in the Woman's College staff be left with power to the Candidate Committee in consultation with the Committee on Instruction of the Board of Trustees.

Y - Action 498 - It was voted to request Miss Kendrick to cable Miss Veghte the earnest desire of the Yenching College Committee that she continue in the college for another year.

Y - Action 499 - It was voted to request the Administrative Committee to study the financial policy of the Woman's College in relation to the faculty and to make recommendations to the Yenching College Committee.

Mr. Evans presented the report of the Budget Committee.

Y - Action 500 - It was voted to adopt a budget as follows for July 1932 to June 30, 1933:

	GOLD $	L. C. $
1. Expenditures		
Administration	$1,035.00	$16,475.00
Operation and Maintainence	-	30,854.00
Instruction: Arts and Letters	2,197.50	13,245.00
Natural Science	1,927.50	7,505.00
Public Affairs	307.50	1,845.00
Religion	-	-
Sage Hall Reading Room		112.00

3 0 0 4 6 6 4

0 144

	Gold $	L.C. $
1. Expenditures		
Contingent Fund		2,000.00
Insurance		800.00
Language Study		300.00
Pension Fund	200.00	
Totals	5,667.50	73,136.00
2. Income		
A. Income on Field		
(1) Students		32,980.00
(2) Funds receivable in Peiping		11,100.00
(3) Income receivable in Peiping		7,000.00
B. Income through Yenching College Committee	10,062.82	
	10,062.82	51,080.00
Converting into LC$ unused Gold income at 3.50	4,395.32	15,383.62
	5,667.50	66,463.62
Deficit (G$1,906.39 @ 3.50)		6,672.38
	$ 5,667.50	$73,136.00

Mr. Wannamaker made a statement as to the effort of the Trustees to meet the provisions of the conditional gift of $250,000 of the Rockefeller Foundation for the College of Natural Sciences.

Y - Action 501 - It was voted to rescind Y- Action 478 (April 1931 meeting)

Y - Action 502 - It was voted that the Committee for Yenching College for Women authorize the assignment of $84,589.90 of the undesignated endowment of the College of Natural Sciences provided the other conditions of the conditional grant of the Rockefeller Foundation due June 30, 1932 are met, and provided that the Board of Trustees of the University undertake at the earliest possible date to replace a like amount in the general endowment of the Woman's College, and that pending such replacement the Board of Trustees provide annually, beginning June 30, 1932, an amount equivalent to interest at 5% on such principal amount as the Trustees shall not have replaced in the Women's College general endowment.

Voted also that the Woman's College Committee allocate undesignated pledges in hand amounting to $12440 to the endowment of the College of Natural Sciences provided that the Board of Trustees will make the same provisions upon the payment of these pledges as are provided in the preceding action.

3 0 0 4 6 6 4

0 145

Mrs. Boyd reported for the special committee appointed to study change in the by-law related to the appointment of the Dean of the Woman's College.

Y - Action 503 - It was voted to approve such change as is necessary in order to recognize the necessity of final action by the Chancellor of the University in the appointment of the Dean of the Woman's College.

Mrs. Avann for the Nominating Committee presented nominations for officers from April 1932 to April 1933 as follows:

Chairman-	Mrs. O. R. Williamson
Secretary-	Mrs. L. O. Lee
Treasurer-	Mr. E. M. McBrier
Asst. Treas.-	Mr. B. A. Garside
Chairman of	
Candidate Com.-	Miss Kendrick
Promotional Com.-	Mrs. Franklin
Nominating Com.-	Mrs. Avann
Budget Com.-	Mrs. Pendleton

The above officers were elected by acclamation.

Dr. Stuart spoke of his great desire that the College be closely related to the supporting Mission Boards and his wish that in so far as possible members of the staff might be missionaries appointed by the Mission Boards and allocated to work in Yenching College.

The meeting adjourned at six o'clock.

/S/ Eula B. Lee
Secretary

3 0 0 4 6 6 4

0 146

MINUTES OF ANNUAL MEETING
TRUSTEES OF YENCHING UNIVERSITY

Thursday, April 14, 1932
150 Fifth Avenue, New York City

List of Members

Board	1932	1933	1934	1935
A.B.C.F.M.	F. H. Warner	*J. L. Barton	*Mrs. L.O. Lee	L. R. Rounds
Methodist	*Mrs.Wm.Boyd	(1 vacancy)	*E. M. McBrier	*W.J.Thompson
Presbyterian	*G. G. Barber	*G. M. Duff	*G. T. Scott	*Mrs.C.R.Williamson
L.M.S.	*A. L. Warnshuis	*Miss M.E.Burton	F. H. Hawkins	*H.T. Hodgkin
Coopted	Mrs. H.H.Jenkins	*E. M. North	*F.D.Gamewell	
	*S.D. Gamble	V.S.Merle-Smith	Miss E.F.Pendleton	
	C.T. Ludington	*Mrs. J.M.Avann	(1 vacancy)	
Ex-officio:-		*J. Leighton Stuart		

Those whose names are starred above were present, as were also Miss Eliza H. Kendrick, Miss Jennie A. Gouldy, Mrs. C. C. Parlin, Professor George B. Barbour, Mr. E. H. Cressy, Mr. C. A. Evans, and the Secretary.

Dr. North presided until the arrival of Mr. Barber, the Acting President of the Board.

The meeting was opened with prayer, led by Dr. Hodgkin.

Apologies were presented on behalf of the absent members of the Board. The Chairman extended the Board's welcome to the guests present at the meeting.

Note was made of the changes in the roster of the Board which have taken place since the last meeting.

APPROVAL OF MINUTES

T-3033 VOTED to approve, as distributed, the Minutes of the following meetings, subject to further consideration at this meeting of any items on which the Trustees may wish to take action;- Trustees, November 4, 1931; Yenching College Committee, November 3, 1931; Executive Committee, January 18, 1932; Finance Committee, December 30, 1931, April 8, 1932; Budget Committee, April 7, 1932; Committee on McBrier Foundation, December 28, 1931, April 7, 1932.

APPOINTMENT OF NOMINATING COMMITTEE

The Chairman appointed a Nominating Committee consisting of Dr. Warnshuis, Mrs. Lee, and Dr. Gamewell.

STATEMENT BY PRESIDENT STUART

President Stuart spoke briefly of the situation at the University during recent months, telling particularly of the splendid way in which the faculty and student body have met the recent Sino-Japanese crisis. He answered a number of questions raised by individual members of the Board. The President then suggested that the

3 0 0 4 6 6 4

0 147

Board proceed with the docket, taking up in order the various matters on which further discussion might be necessary.

PROMOTIONAL MATTERS

Mr. Wannamaker presented a statement showing the results of promotional work from January 1928 through March 1932, and spoke briefly of the work and problems of the promotional organization during this time of unusual difficulty.

President Stuart reminded the Trustees of the two outstanding financial problems now facing the University:- (1) That of matching the Rockefeller Foundation conditional gifts of $500,000 in order to maintain the work in Natural Science. (2) That of securing new sources of income to replace the $25,000 per year which the Laura Spelman Rockefeller Memorial has been giving toward the support of the work in Social Science. He mentioned the possibility of securing the services of Mr. N. Gist Gee for assistance in the promotional work of the University, but stated that this matter was already being considered by the committees on Finance and Promotion. This proposal was discussed for a time by the Board, and it was then

T-3034 VOTED to refer to the committees on Finance and Promotion, with power, all matters now pending with regard to the personnel of the Yenching promotional organization.

T-3035 VOTED that the Committee on Finance, Property, and Investment be authorized to add at its discretion, to the membership of the Committee on Promotion.

FIRST CONDITIONAL GRANT OF ROCKEFELLER FOUNDATION

The Board then discussed at length the immediate problem of meeting before June 30, 1932 the conditions of the first Rockefeller Foundation gift of $250,000. The Secretary presented a letter from the Foundation stating that they had not found it possible to extend the conditions of the gift beyond the date already set. A review of funds already in hand showed that only about $40,000 had been received in gifts designated for Natural Science or available for allocation to this objective. In addition, there were outstanding pledges of $50,000 or more which might be included if the Foundation were willing to count pledges as well as cash.

The Chairman and Secretary of the Committee of Yenching College for Women stated that at the meeting of that Committee on April 13th action was taken authorizing the assignment of $84,589,90 of undesignated endowment funds of the Women's College, and $12,440 of outstanding endowment pledges, as the Women's College share of this endowment fund for Natural Science, this assignment to be made with the understanding that the Trustees would seek at an early date an equivalent amount of new endowment funds for the Women's College, and pending the receipt of these new funds would annually contribute toward the budget of the Women's College 5% of the principal thus allocated to Natural Science.

The Board then considered fully various possible methods for securing the balance of $75,000 or more which would still be needed in order to complete this first conditional grant by June 30th. It was

T-3036 VOTED to accept with appreciation, and to confirm the conditions of, the following action of the Committee of Yenching College for Women:-

3004664
0148

"That the Committee of Yenching College for Women authorize the assignment of $84,589.90 of the undesignated endowment of the College of Natural Sciences, provided the other conditions of the conditional grant of the Rockefeller Foundation due June 30, 1932 are met, and provided that the Board of Trustees of the University undertake at the earliest possible date to replace a like amount in the general endowment of the Women's College, and that pending such replacement the Board of Trustees provide annually beginning June 30, 1932, an amount equivalent to interest at 5% on such principal amount as the Trustees shall not have replaced in the Women's College general endowment."

"That the Women's College Committee allocate undesignated pledges in hand amounting to $12,440 to the endowment of the College of Natural Sciences provided that the Board of Trustees will make the same provisions upon the payment of these pledges as are provided in the preceding action."

T-3037 VOTED to refer to the Executive Committee, with power, any other details or adjustments in regard to the Rockefeller Foundation gift.

MINUTES OF MEETING OF BOARD OF MANAGERS

The Board noted the receipt of the Minutes of the meeting of the Board of Managers held on February 5, 1932. Copies had been distributed to all members of the Board. It was agreed that no action was necessary beyond what was being taken up under other topics on the docket.

APPLICATION FOR POWER TO GRANT LL.B. DEGREE

There had been received from the field authorities of the University, for forwarding to the Board of Regents of the University of the State of New York, application papers requesting power to grant the degree of LL.B. In view of the correspondence and consultations already had with representatives of the Regents on this matter, it was the judgment of the Board that there would be no possibility of securing such power from the Regents unless the University developed its work in the field of Jurisprudence into a full-rounded School of Law. Such a development would be contrary to the judgment of the Board as set forth in Action T-3000, adopted November 4, 1931. It was therefore

T-3038 VOTED to inform the field authorities of the University that inasmuch as the Board of Regents of the University of the State of New York has indicated that it would be unwilling to grant Yenching power to confer the LL.B. degree unless the University develops a well-established School of Law, and inasmuch as such a development would be contrary to the judgment of the Board of Trustees as set forth in Action T-3000, therefore the Trustees consider it inadvisable to forward to the Board of Regents of the University of the State of New York the application for power to confer this degree.

FINANCIAL STATEMENT

The Assistant Treasurer presented a brief financial statement and forecast, which indicated that the Trustees' income for the current fiscal year would be just

3004664
0149

about sufficient to meet their promised contribution toward the 1931-32 budget. The most serious financial problems in the Trustees' accounts at this time are the large deficits in the Plant Section and in the Campaign Section. After examining this report, it was

T-3039 VOTED to receive and place on file the report of the Treasurer of the Board of Trustees as of March 31, 1932.

BUDGET FOR 1932-33

The Board gave attention to the recommendations of the Committee on Budget, as contained in Actions B-3021 and B-3022.

It was noted that the Budget Committee in Action B-3021 recommended to the Finance Committee that endowment income applicable to the 1932-33 budget of the University be calculated at the rate of 4½%, and that the Finance Committee by Action F-3030 approved this recommendation.

After noting certain changes in the figures contained in Action B-3022, it was

T-3040 VOTED that upon recommendation of the Committee on Budget, the Board of Trustees adopts the following relative to the 1932-33 budget:-

1. That the Board of Trustees express to the field its judgment on certain items related to the 1932-33 budget as follows:-

   (a) That the indicated surpluses in the College of Public Affairs and in the School of Religion should not be mingled with other current surpluses and deficits, but should be reserved for such use as may be in accord with the programs of these two colleges.

   (b) That the balance of undesignated general income, after meeting the expenses of administration and operation, and the deficit in the College of Arts and Letters, be made applicable toward the deficit in the College of Natural Science; with the understanding, however, that the expenditures in the College of Natural Science during 1932-33 shall not exceed their expenditures during 1931-32, and with the further understanding that unless and until new sources of income are secured for the College of Natural Science, that College will make no commitments beyond June 30, 1933 which would involve an annual expenditure in excess of G. $25,500.00.

   (c) That in view of the extremely uncertain financial situation and the possibility of further reduction in income, either through losses of interest on investments, from variations in rates of exchange, or from other causes, the Trustees recommend to the field that all gain on exchange above 3.50 to 1 be set aside on the field as a reserve fund, expenditures therefrom to be a matter of conference between the Board of Managers and the Board of Trustees.

2. That the Board of Trustees inform the field that its contributions toward the 1932-33 budget of the University, exclusive of mission-

3 0 0 4 6 6 4
0 150

supported personnel and grants for quota vacancies, and exclusive of special funds for the Department of Journalism, the Department of Agriculture, and the Graduate School of Chinese Cultural Studies, will amount to G. $139,377.23, as follows:-

(a) General University Funds, Undesignated			
Endowment Income	$53,963.10		
Less Home Admin.& Prom.	18,900.00	35,063.10	
Mission Boards Cash Grants		8,717.37	$43,780.47
(b) College of Arts and Letters			
Harvard-Yenching Inst. Trust Fund			18,421.06
(c) College of Natural Science			
Rockefeller Foundation		12,500.00	
Harvard-Yenching Institute		12,500.00	
Endowment Income		487.88	25,487.88
(d) College of Public Affairs			
Princeton-Yenching Foundation		10,000.00	
Laura Spelman Rockefeller Fund		20,000.00	30,000.00
(e) School of Religion			
Harkness Endowment		6,478.61	
Special Gifts		3,240.00	9,718.61
(f) College for Women			
Endowment Income	2,892.82		
Less Home Admin.& Prom.	1,530.00	1,362.82	
Mission Boards Cash Grants		4,000.00	
Wellesley College		4,000.00	
Special Gifts		700.00	
From Surplus		1,906.39	11,969.21
	Total		$139,377.23

CORRELATED PROGRAM

There had been distributed with the docket, a summary of recent actions regarding the proposals for the Associated Boards of the Christian Colleges in China, and regarding the details of the Correlated Program for Christian Colleges in China, as adopted by joint conferences of the Board of Trustees or Founders of the various China Colleges, held on December 15th and 16th, 1931, February 23rd and 24th, and April 12th and 13th, 1932. This summary is attached to these Minutes as Appendix A. The Board gave full consideration to these proposals, and took action under three heads, as follows:-

(a) Associated Boards for Christian Colleges in China.

T-3041 VOTED that the Trustees of Yenching University approve Actions SMGB-189, 190, 193, 194, 195, and 196, and agree to participation and share in the procedure as outlined in the group of these actions.

3 0 0 4 6 6 4
0151

(b) Correlated Program.

T-3042 VOTED that the Trustees of Yenching University, having had before them the results of the joint meetings of the Boards of Trustees or Founders of the Christian Colleges in China, regard with much satisfaction, and on behalf of Yenching University cordially accept, the actions taken with respect to postgraduate work, (SMGB-221) and with reference to professional training (SMGB-222), as providing a clear and feasible program for cooperation in graduate and professional work; and that the Trustees further give their definite approval to the general principles of the correlation of the undergraduate work as defined in Action SMGB-241. In respect, however, to the items of law and journalism it is the judgment of the Trustees that these two items should be further considered, with, however, a recognition of the readiness of Yenching University to make such adjustments in its program as will genuinely advance the interests of actual and immediate correlation.

T-3043 VOTED that the Trustees of Yenching University concur in the opinions of the joint conferences as expressed in Actions SMGB-214, 215, and 226.

T-3044 VOTED that in view of the fact that no alternative plan for a school of journalism has been developed in China we decide to go forward with the school in Yenching without prejudice as to where and how this school may ultimately be located.

(c) Contribution toward C.C.C.C. Budget for 1931-32.

T-3045 VOTED to contribute the sum of G. $965.03 as Yenching's pro rata share of the 1931-32 budget of the Committee for Christian Colleges in China, this amount to be taken from the appropriation already made in the 1931-32 Yenching budget toward Home Administration, Central Office.

REPORT FROM YENCHING COLLEGE COMMITTEE

The Chairman and Secretary of the Committee of Yenching College for Women summarized the actions at the meeting on April 13th which required special note or action by the Trustees. Reports had been made earlier in the meeting as to the Committee's allocation of endowment funds toward meeting the conditions of the Rockefeller Foundation gift for Natural Science, their approval of the proposal for the Associated Boards for Christian Colleges in China, and the amount of their contribution toward the Yenching College budget for 1932-33. At this point report was made of the Committee's recommendation of the appointment of Miss Anne Cochran as a teacher in the English Department at Yenching for a term of five years. It was

T-3046 VOTED to approve the appointment of Miss Anne Cochran as a teacher in English at Yenching University for a term of five years, support to be provided by the Yenching College for Women.

REPORT FROM HARVARD-YENCHING INSTITUTE

Dr. North presented the following report regarding the Harvard-Yenching Institute:-

3 0 0 4 6 6 4
0 152

"The relations between the Institute and the University are most satisfactory. The items which reveal this are not only the cordial cooperation of the members of the Trustees in all phases of its work, appropriations to the graduate work in Chinese studies, publication, and research, the appropriation for $12,500 annually to match the second conditional gift of the Rockefeller Foundation for the College of Natural Sciences, but also several actions taken in the past year, most of them recent. On April 11th the Trustees voted in principle for approval of a Library and Museum Building for the Institute on the Yenching campus relieving the crowding in the University Library. Provision was also made for two advisory committees in China, (1) to supervise the graduate work in Yenching and special research projects, and (2) to coordinate and supervise the undergraduate work in Chinese studies in the colleges receiving the income of the restricted funds.

"The Trustees also voted in view of the reduction in this income and in spite of reduction in the general income of the Institute to use general income to maintain the restricted income to the several colleges for two years and possibly three up to the level of 70% of the normal income, with the promise that these grants be refunded when the payment of the cumulative dividends is resumed. The appropriations for graduate and research work in the University for the present year amount to $99,500 silver and $16,000 gold (not including the $12,500 for the College of Natural Sciences.) The same budget for 1932-33 has been reduced to $68,720 silver and $4,000 gold, the reduction being chiefly in the appropriations for the purchase of books.

"The Institute, staff, and library at Harvard have been strengthened during the year, but no new fellowships will be awarded in 1932-33.

"The Trustees have also authorized the Educational Committee to undertake a study of the use of the income of restricted fund by the several beneficiary colleges.

"Record was regretfully made of the death of Mr. Roland W. Boyden, Chairman of the Trustees. Mr. Karl Keller of Boston has been elected as a Trustee, and Dean W. B. Donham as Chairman."

Various questions were raised in regard to Institute matters, and these were explained by Dr. North and President Stuart. It was then

T-3047 VOTED to receive and place on record the report of the activities of the Harvard-Yenching Institute during the past year, and to express the sincere appreciation of the Trustees for the cordial support and cooperation which the Institute is giving in the present period of economic stress.

APPOINTMENT OF MR. AND MRS. HARRY B. PRICE

Dr. Scott reported, as Chairman of both the Committee on Instruction and the Committee on the McBrier Foundation for Biblical Instruction and Christian Work, that these two committees recommended the appointment of Mr. and Mrs. Harry B. Price as regular members of the staff at Yenching University, their support to be provided for the present in part from the McBrier Foundation and in part from other special sources. Mr. Price's teaching work would be in the field of social

3 0 0 4 6 6 4
0 153

economics, and that of Mrs. Price in the field of religious education. It was

T-3048 VOTED to approve the appointment of Mr. and Mrs. Harry B. Price as regular members of the staff of Yenching University.

ELECTION OF OFFICERS AND COOPTED TRUSTEES

The Nominating Committee presented its report. It was

T-3049 VOTED to elect the following officers of the Trustees of Yenching University for the ensuing year:-

George G. Barber	President
Franklin H. Warner	Vice-President
Mrs. O. R. Williamson	Vice-President
E. M. McBrier	Treasurer
B. A. Garside	Secretary and Assistant Treasurer
C. A. Evans	Assistant Secretary and Assistant Treasurer

T-3050 VOTED to elect the following as coopted members of the Board of Trustees:-

In the Class of 1934 - President R. E. Vinson
In the Class of 1935 - Mr. Sidney D. Gamble
Mr. Charles T. Ludington

(Note:- This leaves one unfilled vacancy in the class of 1935.)

T-3051 VOTED to approve the appointment of the following committees for the ensuing year:-

Executive Committee:

G. G. Barber	G. T. Scott	Mrs. O. R. Williamson
J. L. Barton	A. L. Warnshuis	Miss M. E. Burton, Alternate
E. M. McBrier	Mrs. L. O. Lee	S. D. Gamble, Alternate
	F. H. Warner	L. R. Rounds, Alternate

Committee on Finance, Property, and Investment:

G. G. Barber, Chmn.	S. D. Gamble	Mrs. O. R. Williamson, Alternate
L. R. Rounds, V.Chmn.	A. L. Warnshuis	G. M. Duff, Alternate
E. M. McBrier	Mrs. J. H. Finley	W. J. Thompson, Alternate
	Mrs. Wm. Boyd	

Committee on Audit:

F. D. Gamewell, Chmn.	E. M. North	Miss M. E. Burton
W. J. Thompson, V.Chmn.	Mrs. J. M. Avann	F. H. Warner
J. L. Barton		

Committee on Instruction:

G. T. Scott, Chmn.	H. T. Hodgkin	Mrs. O. R. Williamson
W. J. Thompson	Mrs. L. O. Lee	G. G. Barber, ex-officio
G. M. Duff	Miss E. H. Kendrick	

3004664
0154

Committee on Budget:

Chairman of above committees, together with Mrs. O. R. Williamson and President E. L. Pendleton, with Mrs. R. E. Speer as Alternate.

Committee on McBrier Foundation for Biblical Instruction and Christian Work.

G. T. Scott, Chairman S. D. Gamble E. M. North

Representatives on Board of Trustees of Harvard-Yenching Institute.

G. G. Barber J. L. Barton E. M. North

Representatives on Committee for Christian Colleges in China.

G. G. Barber F. D. Gamewell

Representatives on Central Office Supervisory Committee.

President of the Board of Trustees, and Mr. E. M. McBrier.

The meeting adjourned with prayer.

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0155

SUMMARY OF RECENT ACTIONS REGARDING THE CORRELATED PROGRAM

FOR CONSIDERATION AND ACTION BY COLLEGE BOARDS OF TRUSTEES OR FOUNDERS

1. Actions by Joint Conference December 15 - 16, 1931.

"SMGB-189 VOTED that we recognize the following needs as requiring a cooperative organization at the home base of the Governing Boards of the various China colleges:

1. There is an evident need for cooperation with the Council of Higher Education in China to secure coordination and correlation of effort in order to obtain greater educational efficiency and to maintain the Christian character of the colleges in China.

2. There is an urgent need for increased financial support for Christian colleges in China.

3. A united approach would undoubtedly strengthen the appeals to Western donors for the support of the Christian colleges in China.

4. There is a need for cooperative study, by the various Boards of Trustees, of the problems of Christian higher education in China which are common to all Christian higher education in China.

5. There is a need for cooperation among the various college boards in seeking for candidates for appointment to the teaching staffs of the various colleges.

6. There is a need for cooperation in the care and supervision of investments of the several colleges.

7. It is desirable that the several colleges cooperate in the cultivation of legacies.

8. Cooperation is desirable in order that, to such degree as the cooperating Boards of Founders or Trustees may endorse, the proposed joint organization may form an educational or membership corporation, to receive, distribute, or maintain such funds for the colleges in China as may be given to it; and to which, in such manner and such degree as such Boards may desire, their responsibilities and functions may be transferred; and to which the joint organization may commit such other functions as it may desire."

"SMGB-190 VOTED that in view of the needs set forth in the above action, we recommend

1. That the Board of Trustees or Founders of the several Christian universities and colleges in China form a cooperative

3 0 0 4 6 6 4

0157

organization to be known tentatively as the Associated Boards for Christian Colleges in China;

2. That they constitute all members of their Boards as members of the Associated Boards for Christian Colleges in China.

3. That the Associated Boards for Christian Colleges in China shall have an Executive Committee that shall be justly representative of the various participating institutions, and of the whole constituency of these institutions."

"SMGB-193 VOTED that as soon as approval for the creation of the Associated Boards for Christian Colleges in China shall be secured from at least six of the Boards of Trustees or Founders of the several universities and colleges in China, including at least four union institutions with three or more Mission Boards cooperating (Lingnan University also to be considered a union institution), but not prior to May 16, 1932, the Executive Committee of the Committee for Christian Colleges in China be requested to call a meeting of the members of such Boards as have given this approval, for the purpose of organizing the Associated Boards for Christian Colleges in China, and beginning the determination of powers and functions."

"SMGB-194 VOTED that the Boards of Trustees or Founders be requested to notify the Executive Committee of the Committee for Christian Colleges in China as promptly as possible of their actions on the above proposals, in order that as soon as the conditions set forth in action #SMGB-193 have been fulfilled, the Executive Committee of the Committee for Christian Colleges in China may call the organization meeting of the Associated Boards for Christian Colleges in China."

"SMGB-195 VOTED to recommend that any other Boards of Trustees or Founders agreeing to participate in the Associated Boards for Christian Colleges in China prior to December 16, 1932 shall be considered charter members of the Associated Boards."

"SMGB-196 VOTED to recommend that if at the time of the organization meeting of the Associated Boards for Christian Colleges in China, the Board of Trustees or Founders of any of the several colleges has not reached a decision as to its participation, that such Board be invited to participate in the organization meeting as an Associate Member."

2. Actions by Joint Conference February 23 - 24, 1932.

"SMGB-214 VOTED that we would bring to the attention of the Boards of Founders and the Boards of Directors of the several colleges and universities in China, the Council of Higher Education, and the Associated Boards for Christian Colleges in China, the urgent desirability that each university shall in future, in connection with the consideration of its annual budget, and in such other ways as it may be able to use, give the most serious

3 0 0 4 6 6 4

0 158

study to the problems of correlation, with a view to the prevention of overlapping of functions, overstaffing, and multiplication of courses."

"SMGB-215 VOTED that we recommend to the governing boards, both in the west and in China, of the several Christian colleges and universities in China, that in future, before any new schools or departments are opened, or any new courses added, which are not included in or are in contravention of such Correlated Program as may be agreed upon, any institution contemplating undertaking such new work should first refer its proposals to the Council of Higher Education for approval, and where it is proposed that new schools or departments are to be opened, that the proposal should also be referred to the Associated Boards for Christian Colleges in China."

"SMGB-217 VOTED that we reaffirm our feeling of the need of the early organization of the Associated Boards for Christian Colleges in China, or some similar joint representative organization, that we record our judgment that we should progress without further delay in seeking solutions for the problems of Correlation, and that we urge the various boards to give the matter the most careful attention."

"SMGB-221 VOTED to adopt the following statement with regard to post-graduate work:-

Post-graduate work is needed to train college teachers, to provide text and reference books, and to carry on research in China. Graduate schools will train Chinese leaders who will be in close touch with the Chinese people and their problems and with the Christian movement as well. The ultimate goal is full graduate study to the Ph.D. degree, or its equivalent in China, but such work should lay emphasis on research on problems within the country rather than extensive giving of degrees. While this work should be devoted primarily to the preparation of college teachers, its scope should include not only technical training in teaching, but must also give the broader graduate training in the arts and sciences, which is necessary for effective teaching service.

There shall be one center at present, at Yenching University; with the recommendation that a second center may later be established if found necessary, the location of such a second center to be then determined on its merits."

"SMGB-222 VOTED to adopt the following statement with regard to professional training:-

(a) Theological and Religious Education. Effort should be concentrated upon the training of students in institutions of college grade. Theological schools of college grade, which so desire, may participate in the Correlated Program, and are urged to do so.

Graduate work should be undertaken, but should be limited

3 0 0 4 6 6 4

0 159

to one school for all China, which would be open to college graduates or those of equivalent standing, and would give work leading to the master's and doctor's degrees. It is our judgment that this one center for graduate work in theology and religious education should be continued at Yenching University, unless potential developments at Nanking should make a change in the location of such a school desirable.

The work of theological schools should not be limitad to instruction given on the campus.

The training of religious workers not prepared to enter institutions of collegiate rank is an essential part of the program of Christian education in China although this work must for the present be fostered by the several supporting agencies.

The proposed fund for theological interneships is referred to the field.

(b) Medicine. There should, at present, be two schools of medicine, the Schools of Medicine, including Dentistry, of Cheeloo University and of West China Union University. We would express the hope that St.John's Medical School and the Shanghai Women's Medical College may form a nucleus of a third senior medical college, which would be located in Shanghai, in which other Christian higher educational institutions now existing in Shanghai would participate.

(c) Law. It is the judgment of this conference that one law school under Christian auspices is sufficient for present needs. The conference hopes that the existing law school of Soochow University may be continued.

(d) Journalism. Inasmuch as Shanghai seems to be the logical center for work in journalism, we express the hope that the inquiry of the Council of Higher Education as to "whether Yenching will later be willing to transfer its School of Journalism to Shanghai," will be given serious consideration."

"SMGB-226 VOTED that we record the following judgment, and that we request the institutions in China to give the most careful consideration thereto:

1. That the correlation of the Christian colleges in China must be begun on the basis of present available resources, and that through the Council of Higher Education and the colleges individually, every effort should be made to attain the highest possible degree of correlation along the lines indicated above, within the limits of present resources.

2. That future appeals for support of Christian Higher Education should be on the basis of this Correlated Program for all of China, and that the colleges individually and collectively

3 0 0 4 6 6 4

0 160

be urged to make their promotional plans accordingly. While agreeing that initial steps in this direction should be taken as rapidly as the situation will permit, we would send a note of warning that such matters as the date at which any substantial increase can be secured, and the amount of increased support on which we can rely, are questions which only the future can determine, and for which one of the most important determining factors will be the extent to which the Christian Colleges in China actually achieve correlation with the resources now available."

3. Actions by Joint Conference April 12-13, 1932

SMGB-241 VOTED that in consideration of the proposals of the Correlated Program relative to the scope of undergraduate work in individual institutions, as set forth on pages 4 to 8 of "The Correlated Program, 1930," this informal conference records the following judgments:-

A. General Preface

1. That in determining the program of each institution, we consider that the primary consideration is that of relating the institution to the work of the Christian Church in China.

2. That in considering the functions of each institution it is important to define its distinctive scope and purpose in terms of its practical Christian service to China.

3. That while we recognize that present government regulations require four-year courses for colleges and universities and that each institution desiring to have the status of a university must have not less than three senior colleges, we do not believe that each of these institutions should aim to be a university, and we suggest that all may best serve the interests of China by providing shorter courses of varying length, especially in view of the need of vocational training. We suggest that some of the institutions should seek the consent of the government to become junior colleges, in order to meet this increasingly obvious need.

4. That we suggest that the Council of Higher Education recommend enrollment limits for professional schools and any other courses not included in the limitations indicated for the colleges of arts and sciences.

5. That we believe that the most practical method of considering a correlated program of undergraduate work is to treat separately the problems in East China and the problems in the rest of China.

3 0 0 4 6 6 4

0 161

B. Areas Outside of East China

1. That we believe that each of the six institutions listed in the four areas of South China, North China, Central China, and West China should be continued, and that the principalproblem of correlating these institutions is that of differentiating their functions in relation to the entire program.

2. That the following program be recommended for these six institutions:-

a. Lingnan. Lingnan should continue to develop a strong undergraduate program of arts and sciences and a college of business administration, with an enrolment not to exceed 400. There should be professional work in agriculture, including silk culture, conducted with the government subsidy or other funds from special sources. It shall be free also to develop a school of engineering with the aid of contributions from the government.

b. Fukien. Fukien should put its emphasis on training in education, religious education, social work and other forms of community uplift as may be needed for its constituency. Pre-professional training in medicine and theology may be offered at Fukien, but all professional and graduate work should be taken elsewhere. The Student body should not exceed 400. It is earnestly hoped that Hwanan College will see its way clear to correlate its program with Fukien.

c. Cheeloo. Cheeloo should devote its entire effort, apart from the necessary pre-medical work, to a unified Rural Life Program, including the training of teachers, preachers and other social and religious workers, as well as experimenting in methods for solving rural and town problems. We would question any effort to maintain any general courses in arts and sciences not directly connected with training for this vocational service. All agricultural work necessary to the carrying out of the proposals for Cheeloo should be affiliated with the college of agriculture at Nanking. The student body should not exceed 300. The school of medicine should be strengthened, and should participate in the Rural Life Program. The school of theology should participate in the Rural Life Program.

d. Yenching. In addition to graduate work and theology, Yenching should carry on a strong undergraduate program emphasizing (1)) Chinese subjects, including

3 0 0 4 6 6 4

0 162

language, literature, history, philosophy, and art;(2) the social sciences; (3) the natural sciences, both in the pre-medical field and also in their practical application to the needs of the people; (4) vocational work in education; and (5) home economics. The total student body, including graduate students, should not exceed 800.

e. Central China. Central China should be a college of arts and sciences, with a limited, vocationalized curriculum, and with a student body not in excess of 200. There should be a library school, witha student body not in excess for 40.

f. West China. West China should have a college of arts, sciences, and education, emphasizing rural life, with a student body not in excess of 350. The school of medicine including dentistry, should be strengthened. The student body should not exceed 150. The school of theology should be maintained.

C. East China

1. That we believe that the program of undergraduate work for East China should be correlated into two centers, one at Nanking, and one in or near Shanghai.

2. That the following program be recommended for these two centers:-

a. Nanking and Ginling. The University of Nanking should be the national center for China, under Christian auspices, for work in agriculture and forestry. We recognize the present college of arts and sciences, with its emphasis on natural sciences, but we request further information as to the practical objectives of these courses for the services of the church and the Chinese people. The students body in arts and sciences should be 400. Ginling should be a college of arts and sciences for women, emphasizing vocational courses in education and physical training. The student body should be 300. It should cooperate in a thoroughgoing manner with the University of Nanking, so that advanced courses in each institution will be utilized by the students of both.

b. Shanghai Group. Before taking final action upon this portionof the Correlated Program, we suggest that the University of Shanghai, St. John's University, Soochow University, and Hangchow Christian College study the possibilty of differentiating their functions so as better to realize their ideals of service both to the Christian church and to the Chinese people; and request that after due consideration they share with usthe results of these deliberations, and any other proposals

300466 4

0163

they may care to make as to the more effective correlation of Christian higher education in the area represented by these four institutions.

*Note:- In considering the program for Cheeloo, a test proposal was submitted recommending that "Cheeloo should limit its work above middle school to the schools of medicine and professional Christian service, with the necessary pre-medical and pre-theological courses; andshould provide senior middle school training for rural teachers and social and religious workers." After full discussion the conference, by unanimous vote, disapproved this proposal, and instructed the Secretaryto make this disapproval a matter of record.

4. Actions on C. C. C. C. Budget, 1931-32.

February 10, 1932
"EC-210 VOTED to request such members of the executive committee as may be able to do so, to continue their efforts in securing additional contributions toward the 1931-32 budget of the Committee for Christian Colleges in China; and if any balance still remains unsecured, to request the governing Boards of the colleges participating in the work for the Committee for Christian Colleges in China to contribute their pro rata share of the balance on the same basis as has heretofore been followed in apportioning the budget of the Committee."

February 23, 1932.
"SMGB-219 VOTED that we cordially recommend to the boards of Founders of the several colleges and universities that they contribute their pro rate share of the expense of the Committee for Christian Colleges which has not been secured from other sources."

Note:- The C. C. C. C. Budget for 1931-32 is attached as Exhibit "A."

3004664

0164

Exhibit "A"

Budget of Committee for Christian Colleges in China for year beginning July 1, 1931

I. Income

1. Pro Rata Contributions of Participating Colleges

Yenching University	$ 965.03	
Lingnan University	526.02	
University of Nanking	473.41	
Cheeloo University	426.88	
West China Union University	384.39	
Fukien Christian University	178.03	
Ginling College	129.48	
Central China College	125.44	
Hangchow Christian College	104.19	
Hwa Nan College	104.19	
Soochow University	82.94	$ 3,500.00
2. Special Contributions		500.00
		$ 4,000.00

II. Expenditures

Supplementary Allowances, Travelling expenses, Executive Secretary	$ 1,800.00
Stenographic Assistance	600.00
Rent	300.00
Supplies, Postage, telephone, telegrams	300.00
Services of Central Office	1,000.00
	$ 4,000.00

3004664

0165

MINUTES OF MEETING

COMMITTEE ON MCBRIER FOUNDATION
FOR BIBLICAL INSTRUCTION AND CHRISTIAN WORK
TRUSTEES OF YENCHING UNIVERSITY

12:30 P. M. April 14, 1932
150 Fifth Avenue, New York City

Members of the Committee

*George T. Scott *E. M. North *G. D. Gamble

All members of the Committee were present as were also Mr. Barber, Mr. McBrier, Mr. Thompson, Mr. Wannamaker, Dr. Stuart, Mr. Evans, and the Secretary.

FINANCIAL STATEMENT

The Treasurer presented the following summary of receipts and expenditures on the field during the fiscal year 1931-32:-

Receipts

	L.C.$
Balance on Hand July 1, 1931	1,235.79
Received from Draft T-1259 G.$1,500.00	6,979.50
" " Draft for "Truth and Life"G.$150.	622.50
	$8,837.79

Expenditures

K. S. Wang	$1,800.00
K. Y. Fang	200.00
Harry Chang	150.00
Wu Chih Chang	300.00
Wang Shi Chang	300.00
J. L. Stuart, Sundries	425.00
"Truth and Life"	622.50
	$3,797.50
Anticipated Balance, June 30, 1932	5,040.29
	$8,837.79

CANDIDACY OF MR. AND MRS. HARRY PRICE

The Committee discussed the limitations placed upon the use of income of the McBrier Foundation for Biblical Instruction and Christian Work, as set forth in the Deed of Trust creating this Foundation. It was the judgment of the Committee that in view of the work proposed for Mr. and Mrs. Price, the Committee might properly appropriate approximately one-half of their support from the funds of the Foundation. It was the Committee's understanding that for the year 1932-33 the remaining half of their support would be provided by a special gift of G. $1,500 which has already been received from Professor and Mrs. W. J. Thompson, and that there was a hope that this support might be continued after the coming year. It was

MF-3051 VOTED to approve the appropriation of G. $1,500 per year from the income

B

3 0 0 4 6 6 4

0 167

of the McBrier Foundation for Biblical Instruction and Christian work for a period of three years beginning July 1st, 1932 toward the support of Mr. and Mrs, Harry Price, provided the balance required for their support is secured from some other source or sources.

BUDGET FOR 1932-33

The Treasurer presented budget estimates for 1932-33, prepared in consultation with President Stuart. It was

MF-3052 VOTED (1) To approve the following budget estimates for the fiscal year beginning July 1st, 1932:-

Anticipated Income

	L.C.$
Balance on Hand July 1, 1932	5,040.29
Gold Income, G.$2,400 @ 4 to 1	9,600.00
	$14,640.29

Approved Expenditures

Mr. and Mrs. Price, Share in Salary and Allowances G.$1,500 @ 4 to 1	$6,000.00
K. S. Wang	1,800.00
Scholarships	2,000.00
"Truth and Life"	1,000.00
	$10,800.00
Apparent Balance on June 30, 1933	3,840.29
	$14,640.29

(2) To inform those responsible for the publication of "Truth and Life" that while the Committee has, in compliance with their urgent request, appropriated L.C. $1,000.00 toward the support of this Journal during 1932-33, it is almost certain that appropriations for this objective will have to be greatly reduced in future, and that therefore those in charge of this publication should, during the coming year, make whatever adjustments may be necessary to permit them to go forward hereafter on a substantially decreased subsidy from the McBrier Foundation funds.

The Committee adjourned.

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0 168

MINUTES OF JOINT MEETING
COMMITTEE ON FINANCE, PROPERTY AND INVESTMENT AND
PROMOTIONAL COMMITTEE
TRUSTEES OF YENCHING UNIVERSITY

2:00 P. M., Friday, April 15, 1932

Room 606, 150 Fifth Avenue, New York City

List of Members

* G. G. Barber, Chairman
L. R. Rounds, Vice-Chairman
* E. M. McBrier
* S. D. Gamble
* A. L. Warnshuis
* W. J. Thompson (General Alternate)
G. M. Duff (General Alternate)
Mrs. William Boyd
Mrs. J. H. Finley
* Mrs. O. R. Williamson (General Alternate)
* J. Leighton Stuart, ex officio

Those whose names are starred were present, as was the Assistant Secretary. Mr. O. D. Wannamaker was present for a portion of the meeting,

DISCUSSION OF PROMOTIONAL PROBLEMS

The Committee elected Dr. W. J. Thompson to serve as chairman until the arrival of Mr. Barber, who had been unavoidably detained.

The chairman called upon Dr. Stuart to review the promotional plans as outlined at the previous meeting of the Committees. Dr. Stuart stated that one of his objectives in visiting America at this time was to acquaint the Trustees with the opportunity offered to secure the services of Mr. N. Gist Gee as a full-time promotional executive. He discussed the advantages and limitations of such a relationship and set forth the qualifications of Mr. Gee. By further questioning the Committee gained additional light on the subject.

At this point Mr. O. D. Wannamaker appeared before the Committee and stated that in view of the intricate problems involved he wished the Committee to feel at liberty to disregard his personal relationship and thereupon resigned as Assistant to the President, the resignation to take effect at the convenience of the Trustees. Mr. Wannamaker then withdrew and shortly thereafter Dr. Stuart left to keep an appointment.

The Committee proceeded to consider the different aspects of the situation and agreed that for the next two months the most intensive work must be done and that experienced promotional workers should be retained.

MR. O. D. WANNAMAKER'S RESIGNATION

Mr. Wannamaker's resignation was given first attention, and it was

FP-3053 VOTED to inform Mr. O. D. Wannamaker that the Committee declines to accept his resignation and earnestly requests him to reconsider same and continue to serve in his present capacity.

EFFORT TO SECURE DR. JENNEY FOR INTENSIVE CAMPAIGN

Thought was given to available individuals to do personal solicitation and the terms of agreement with Dr. Jenney were reviewed. As a result it was

3 0 0 4 6 6 4
0 169

FP-3054 VOTED that Mr. McBrier and Mr. Barber confer with Dr. Jenney in order to formulate plans whereby his full-time services might be secured for an intensive campaign during the period intervening to June 30, 1932.

ACTION REGARDING MR. N. GIST GEE

The Committee then turned its attention to considering the possibilities involved in securing the services of Mr. Gee. During the discussion it developed that there was a unanimous feeling that it would be undesirable to employ an untried individual for promotional work on a three-year contract. There was also complete accord in desiring to give Mr. Gee a very thorough trial. It was therefore

FP-3055 VOTED that the Committee is favorable to extending an invitation to Dr. N. Gist Gee to become a member of the Yenching Promotional Staff with the understanding that he is to be given full opportunity to demonstrate his ability as a promotional executive, the details of his relation to the staff, the period of testing, salary and other details to be a subject for further deliberation and final determination by the Trustees or its delegated committees.

INVITATION FOR INFORMAL DISCUSSION ON CHINA FAMINE FUNDS

Through Dr. James H. Franklin the University of Nanking Board of Founders presented an invitation to the members of the Yenching University Trustees to confer together in an unofficial capacity regarding the final distribution of China Famine principal funds. The Committee had previously secured Dr. Stuart's views, and it was

FP-3056 VOTED to accept the invitation to meet with the University of Nanking Founders to discuss China Famine Funds and that Dr. Warnshuis present the views of the Yenching representatives.

The Committee then adjourned to Room 300 to confer with the University of Nanking Board of Founders.

C. A. EVANS
Assistant Secretary

3 0 0 4 6 6 4

0 170

MINUTES OF JOINT MEETING
OF THE EXECUTIVE COMMITTEES
BOARD OF FOUNDERS, UNIVERSITY OF NANKING
BOARD OF TRUSTEES, YENCHING UNIVERSITY

Friday, April 22, 1932
150 Fifth Avenue, New York City

List of Members

Nanking Executive Committee

*J. R. Edwards
E. B. Cobb
S. J. Corey
*G. B. Huntington (Alt. for J. H. Franklin)
R. E. Diffendorfer
Mrs. F. J. McConnell
*George T. Scott
Robert E. Speer

Yenching Executive Committee

*G. G. Barber
J. L. Barton
E. M. McBrier
*G. T. Scott
*A. L. Warnshuis
Mrs. L. O. Lee
F. H. Warner
Mrs. O. R. Williamson
*J. Leighton Stuart

Those whose names are starred above were present, as were also Mr. John H. Reisner, Mr. C. A. Evans, and the Secretary.

Mr. Barber presided. The meeting was opened with prayer, led by Dr. Stuart.

PERMANENT ALLOCATION OF CHINA FAMINE FUNDS

The Chairman announced that the meeting had been called to provide for joint consideration by the trustees of the two universities with regard to the attitude these two boards would take toward the permanent allocation on March 31, 1933, of the China Famine Funds now being held in trust by the National Savings and Trust Company, Washington, D. C. Preliminary discussion of this matter had already been carried on by the Board of Founders of the University of Nanking and the Finance Committee of the Yenching Board of Trustees on the afternoon of April 15th.

The Committees gave consideration to various correspondence bearing on this subject, which had recently been received from the field, particularly to the joint request sent by the presidents of the two universities to the China Famine Relief Committee in Shanghai. Attention was also given to the provisions in the Trust Agreement between the American Committee for China Famine Fund and the National Savings and Trust Company, entered into on March 31, 1923, relative to the permanent allocation of these funds on March 31, 1933. These provisions read as follows:-

> "---upon the expiration of ten years from the date of this agreement the Trustee shall convey, assign, transfer, and pay over all funds then in its hands: (1) for the uses and purposes herein expressed to said The University of Nanking and to Peking University - - - in such proportions as a majority of said Committee may direct in writing; or (2) for the uses and purposes herein expressed, to either of said Universities; or (3) if, in the judgment of said Committee, as evidenced by a written statement signed by a majority of the Committee and filed with the Trustee, the moneys received hereunder by said University of Nanking and Peking

3 0 0 4 6 6 4
0171

University have not been satisfactorily employed (a) for the uses and purposes herein expressed, to such other educational or charitable corporation or corporations as the Committee may direct in writing with the written approval of a Judge of the Supreme Court of the District of Columbia; or (b) for any similar use or purpose which may be chosen by them and approved in writing by a Judge of the Supreme Court of the District of Columbia; or (c) if said Committee shall fail to make a designation acceptable to a Judge of said court, then as directed by a Judge of said Court in writing."

The "uses and purposes" to which these funds shall be applied are defined elsewhere in the above-named agreement as follows;-

"--- for the relief of famine in China and/or for the study and investigation of famine causes, prevention and/or relief, and/or for the education of the inhabitants of China in agriculture, forestry, and such other activities as may relate to famine."

The Chairman invited discussion of the matters under consideration, calling particularly upon President Stuart and Mr. Reisner.

Dr. Stuart stated that Yenching cordially desires that the University of Nanking shall have full control of the direction and expenditure of China Famine Funds, and is glad to cooperate through making available the use of Yenching University's facilities. The only desire Yenching has is that of consultation with the University of Nanking in matters of policy where this work is carried on at the Yenching campus. So long as this Famine Prevention Program is carried on at the "Korean Gardens" adjacent to the Yenching campus it would be much better from the Yenching viewpoint if Yenching possessed title to the funds set aside for this work, even though Yenching would be happy to turn over all income to Nanking for disbursement. However, if Yenching's request for title to funds used in carrying on such work would embarrass the situation, Yenching would not wish to press the matter in any way that might create difficulties. If this Famine Prevention work were taken elsewhere, Yenching would no longer desire to claim any share in the Famine Funds. As to the disposition of the "Korean Gardens" if the Famine Prevention Program were moved elsewhere, Yenching University would have no other use for this tract of land. However, inasmuch as this tract is closely connected with the Yenching campus, and a part of the cost of the site was met with Yenching University funds (outside Famine Funds appropriated for this purpose) the University would naturally wish to be consulted, in connection with any contemplated disposition of the property.

Mr. Reisner called attention to the fact that the "Korean Gardens" alone do not provide sufficient space for the Famine Prevention Program already being carried on in North China, and that as a result work has been begun on one or two other sites. Since it would probably be impractical to secure any other satisfactory land adjacent to the Yenching University campus, the program of Famine Prevention work in North China will either have to be carried on at two or more sites, with resultant inconvenience and loss of effectiveness, or else this work will have to be consolidated at some other place than the "Korean Gardens". Tunghsien now seems to be the most suitable center for work in North China. Mr. Reisner expressed the conviction that the Famine Prevention Program would most effectively be carried on if the entire principal were placed in the hands of the University of Nanking.

3 0 0 4 6 6 4
0 172

There followed a general discussion in which the interests of both institutions were carefully considered. Before the conclusion of this discussion Dr. Stuart withdrew to keep another appointment. Following the discussion it was

(N) EC-620
(Y) EC-3057 VOTED that the Executive Committee of the Board of Founders of the University of Nanking and the Executive Committee of the Trustees of Yenching University express to President Y. G. Chen and President J. Leighton Stuart their judgment as follows:-

That whereas the China Famine Relief Trust Funds which are to be permanently allocated on March 31, 1933 have been designated "for the relief of famine in China and/or for the study and investigation of famine causes, prevention and/or relief, and/or for the education of the inhabitants of China in agriculture, Forestry, and such other activities as may relate to famine;" and

Whereas the University of Nanking and Yenching University entered, in the year 1930, into an agreement whereby the University of Nanking undertook "to conduct on behalf of and in the name of Yenching University the agricultural experiment station belonging to the latter, with complete control of its agricultural experiment station land, financial resources, and other assets," and this undertaking has been successfully continued until the present time;

Therefore, it is the judgment of these two Executive Committees that the entire principal of the China Famine Relief Trust Funds remaining on March 31st, 1933 should be conveyed, assigned, transferred, and set over to the Board of Founders of the University of Nanking in accordance with the fifth section of the trust agreement between the American Committee for China Famine Funds, and the National Savings and Trust Company, entered into as of the 31st day of March 1923.

(N) EC-621
(Y) EC-3058 VOTED that in taking this action it is understood by the two Executive Committees that Nanking may wish to continue, in accordance with the provisions for which these Famine Funds have been given, to conduct work at the "Korean Gardens" adjourning the campus of Yenching University, and it is the earnest hope and recommendation of these two Executive Committees that any such work would continue, as heretofore, to be carried on in the closest cooperation between the University of Nanking and Yenching University, as these two institutions may agree upon between themselves.

It was agreed that, inasmuch as the joint request sent to the China Famine Relief Committee during recent weeks was signed by the presidents of the two universities, the above actions would be communicated to these two presidents, leaving to their

3 0 0 4 6 6 4
0 173

judgment all questions as to who should be notified of this expression of judgment by the home Boards, and what actions it may be desirable to take on the field.

The Committees adjourned.

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0 174

ACTION BY CIRCULATION VOTE
EXECUTIVE COMMITTEE, TRUSTEES OF YENCHING UNIVERSITY
May 4, 1932

Members of Committee

G. G. Barber
J. L. Barton
E. M. McBrier
G. T. Scott
A. L. Warnshuis
Mrs. L. O. Lee
F. H. Warner
Mrs. O. R. Williamson

Affirmative votes were received from all members of the Committee on the following action:-

LC-3059 VOTED (1) that the Executive Committee of the Trustees of Yenching University make record of the receipt of the communication dated April 22, 1932, from Dean W. B. Donham, Acting Chairman of the Trustees of the Harvard-Yenching Institute, stating that the Institute, after study of the financial problem created by the reduction of dividends on the preferred stock of the Aluminum Company of America, has proposed the following plan for stabilizing the appropriations it will make during the next two years to the colleges having shares in the Harvard-Yenching Institute Restricted Account:-

(a) The Institute will undertake to maintain during the fiscal years 1932-33 and 1933-34 its appropriation to Yenching University of income from the Trust Account in the amount of G.$18,421.06 annually, drawing, if necessary, on the Institute's cash reserves for any shortage in the income needed to meet this appropriation.

(b) Should the income received on Yenching University's share of the trust fund be in excess of the minimum guaranty of $18,421.06, Yenching will receive the benefit of this additional income.

(c) Should any advance from the Institute's cash reserve be made to maintain this minimum guaranty of $18,421.06, the Institute shall be authorized by the Trustees of Yenching University to repay itself, without interest, the amount of such advance, when and if accumulated dividends are received from the Aluminum Company of America.

(2) that the Executive Committee of the Trustees of Yenching University hereby record its approval and appreciation of the proposals set forth above, and authorize the Harvard-Yenching Institute to repay itself, without interest, the amount of any advance it may make from its cash reserve in accordance with these proposals, when and if accumulated dividends are received from the Aluminum Company of America.

B. A. GARSIDE

Secretary

3004664
0175

MINUTES OF MEETING
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT
TRUSTEES OF YENCHING UNIVERSITY

Friday, May 6, 1932

Room 606, 150 Fifth Avenue, New York City

List of Members

* G. G. Barber, Chairman
L. R. Rounds, Vice-Chairman
* E. M. McBrier
* S. D. Gamble
* A. L. Warnshuis
* Mrs. J. H. Finley
Mrs. Wm. Boyd
Mrs. O. R. Williamson, Alternate
G. M. Duff, Alternate
W. J. Thompson, Alternate

Executives:- * O. D. Wannamaker, * B. A. Garside, *C. A. Evans.

Those whose names are starred were present.

Mr. Wannamaker led in prayer.

APPROVAL OF MINUTES

Minutes were approved as distributed of Finance, Property, and Investment Committee meeting held April 15.

CONFERENCE WITH DR. JENNEY

Mr. McBrier reported that a conference was held with Dr. Jenney on April 19, 1932. At that time Dr. Jenney was urged to secure a temporary release from his church and devote the months of May and June in an intensive effort to match the first Rockefeller gift for Natural Sciences, the salary to be $750.00 per month plus traveling expenses. Dr. Jenney indicated his willingness to cooperate in every way and stated that he would endeavor to secure a short leave of absence. It was

F-3060 VOTED to receive the report on conference with Dr, Chester E. Jenney.

REPORT ON FAMINE FUNDS

Dr. Warnshuis reported on the conference held April 22, 1932 between the Yenching Trustees Executive Committee and the Executive Committee of the Board of Founders of the University of Nanking. The purpose of the meeting was to consider the recommendations which both Boards would frame and present to the committee in China regarding the final distribution of the Famine Funds. All phases of the situation were considered and as a result it was voted to recommend that all of the funds should be allocated to the University of Nanking, the hope being expressed that the work in the "Korean Gardens" adjacent to the Yenching campus be continued under the closest cooperation between the two institutions as may be agreed upon between themselves.

CONTINUED SERVICES OF DR. JENNEY

The Committee noted with some concern that Dr. Jenney has not been working under the terms of agreement as entered into at the conference of April 19.

3004664
0177

During the past two weeks only portions of his time were spent in the interests of the University. After further discussion it was

F-3061 VOTED that the Committee notes with regret that Dr. Jenney has not carried through the plan decided upon in devoting his entire time to the campaign and authorizes the Treasurer to arrange a conference with Dr. Jenney in Mr. Barber's office on May 9 at 9 A. M.

YENCHING RESIDENCE ACCOUNTS

Agreeable to action F-3028 the Committee gave consideration to the following Residence accounts.

Wiant Residence. The Secretary stated that for House #63, the Wiant Residence, the total expenditures have been G$8,199.82. The receipts for this residence have totaled G$6,194.28. This leaves a deficit of G$2,005.54. The recommendation of the Faculty Property and Finance Committee is that this deficit "be charged to the 1929 Residence Appropriation Account, it being understood that if and when more funds are received for this residence that such funds shall be credited to the Residence Appropriation Account." It was

F-3062 VOTED that the deficit of G$2,005.54 in the Wiant Residence account be charged to
(1) any 1929 field balance in Residence Appropriation,
(2) balance to General Residence account.

Nash Residence. The Committee was informed that the final cost of the Nash residence amounts to G$7,097.98 or L.C.$20,728.29. This leaves a surplus of G$402.02 or L.C.$1,174.04 on the original appropriation of G$7,500.00 set aside from Journalism funds for this residence. The field recommends that this surplus of G$402.02 be credited back to the Department of Journalism for current expenses. Since, however, this $402.02 is now charged against the General Residence Account on our New York books, this $402.02 should be restored to the General Residence funds surplus on the field. It was

F-3063 VOTED that the balance of G$402.02 remaining of the Nash residence appropriation be restored to the General Residence funds surplus on the field.

House 10 A. The Committee noted that action F-3012 authorized the transfer of G$595.96 (cost of House 10 A) to the Campus Service Building account. It was recognized, however, that this amount figured in the restoration of surplus funds to Active Building accounts.

Journal Entries. To make the foregoing actions effective, it was

F-3064 VOTED to authorize the following Journal entries:-

(1) To transfer to the Plant Section the balance of the funds required to complete the cost of the Nash residence:-

3 0 0 4 6 6 4
0 178

Acct. No.	Title	Amount
Debit 42	Department of Journalism, Residence	$3,097.98
Credit 126M	Residence Funds	3,097.98
Debit 29	Plant Cash	3,097.98
Credit 49	Journalism Cash	3,097.98

(2) To transfer to the Completed Buildings Accounts such residences and residence funds as are now available for such transfer:-

Debit 20 C Completed Buildings, Residences

House No. 66	Nash Residence	$7,097.98	
" " 63	Wiant Residence	8,199.82	
" " 10	Improvements	1,486.44	
" " 17A	Improvements	408.35	
" " 62	Improvements	671.64	$17,864.23

Credit 26 M Building Operations, Residences

House No. 66	Nash Residence	$7,097.98	
" " 63	Wiant Residence	8,199.82	
" " 10	Improvements	1,486.44	
" " 17A	Improvements	408.35	
" " 62	Improvements	671.64	17,864.23

Debit 126 M General Residence Funds

For Nash Residence	$7,097.98	
For Wiant Residence	6,194.28	
From Mrs.Blair for Lew Residence	5,000.00	18,292.26

Credit 120 C Funds for Completed Buildings, Residences

For Nash Residence	$7,097.98	
For Wiant Residence	6,194.28	
From Mrs.Blair for Lew Residence	5,000.00	18,292.26

(3) To restore balance in Completed Buildings Account by restoring surplus funds to Active Building Accounts.

Debit 120C	Completed Building Funds,Residences	$1,023.99
Credit 126M	General Residence Funds	1,023.99

DR. THOMPSON'S GIFT OF $1,500.00

The Committee was reminded that the meeting of April 8 deferred action on allocation of Dr. and Mrs. Thompson's gift of $1,500.00. It was recalled that the McBrier Foundation Committee had voted a portion of income toward the salary and expenses of Mr. and Mrs. Harry Price. It was

0179

F-3065 VOTED that, with the full knowledge and consent of Dr. and Mrs. Thompson, the $1,500.00 they so generously gave, be used to pay a portion of the salary and expenses of Mr. and Mrs. Harry Price.

MR. WANNAMAKER'S RESIGNATION

Mr. McBrier read a communication from Mr. O. D. Wannamaker which pressed for the acceptance of the resignation previously presented. On the other hand it showed a very keen desire to help the Promotional Office through these trying days of intensive effort and voiced deep appreciation for all the courtesies and assistance rendered by the Trustees. It was brought out during the discussion that several members of the Committee had seen Mr. Wannamaker only to be convinced that his reasons for taking the step were conclusive and that he still had the best interests of the University at heart. Every member of the Committee spoke with sincerest appreciation of the service rendered by Mr. Wannamaker, and it was therefore reluctantly

F-3066 VOTED that the Committee regretfully accepts the resignation of Mr. O. D. Wannamaker to take effect June 30, 1932, the University to pay its share of a month's vacation thereafter.

In further voicing appreciation for Mr. Wannamaker's services, Mr. McBrier offered the following motion, which was unanimously carried:-

F-3067 VOTED The Committee desires to express to Mr. O. D. Wannamaker its sincere appreciation for the services he has rendered Yenching University. It fully recognizes the difficulties he has encountered during the period of very serious financial disturbances extending over the recent years, and considers that the task he undertook has, under the circumstances, been accomplished successfully and in a manner satisfactory to this Committee. It expressly desires to record its sincere gratitude for the fine spirit in which Mr. Wannamaker is rendering his best service toward securing the required amount to match the Rockefeller Foundation gift.

EMPLOYMENT OF MR. GEE

The subject of Mr. N. Gist Gee's relation to Yenching promotional work was thoroughly discussed. It was recalled that Dr. Stuart presented Mr. Gee's name as a candidate to have full charge of the promotional work of Yenching University. After a thorough discussion, in which all the phases of the situation were reviewed, it was

F-3068 VOTED that the Committee does not approve of the employment of Mr. N. Gist Gee to have full charge of the promotional work of Yenching University, but hopes that Mr. Gee may be used in such promotional work through some suitable arrangement.

PROMOTIONAL COMMITTEE REPORT

Employment of Pierce and Hedrick. The Sub-committee on Promotion presented a report showing that a careful study had been made of the whole problem of securing funds to match the Rockefeller Foundation gift. Various aspects of the situation were discussed and recommendations made toward employing

3 0 0 4 6 6 4
0 180

Pierce and Hedrick and one of their staff for the next eight weeks to operate in the New York area. After further deliberation it was

F-3069 VOTED that the Committee approve the employment of Pierce and Hedrick for eight weeks at an approximate cost of $1,800.00 and under present contract terms, it being understood that twenty-five per cent of Mr. Hedrick's time will be furnished and that the firm will cooperate to the fullest extent with the Yenching Trustees in the effort to raise the necessary funds by June 30, and that the proper officers be authorized to sign the contract.

Future Plans. The Sub-committee on Promotion also presented a report covering a survey of several possibilities in connection with future work, but as no definite recommendations were presented, no action was taken.

CONTRACT WITH YOUNG AND OTTLEY

The Investment Committee reported on recent conferences held with Young and Ottley, Inc., Investment Managers. The services of this firm include complete analysis of security lists, together with recommendations for sale and purchase as changing conditions and market fluctuations warrant. It was recommended that this firm be employed, and it was

F-3070 VOTED to authorize a year's contract with Young and Ottley at an approximate cost of $2,400.00, the actual price to be based on par value of bonds and preferred stocks at time of analysis of the Yenching list, the ratio of charge for the list to be 3/8 of one per cent, and that the proper officers be authorized to sign the contract.

On motion adjourned.

C. A. EVANS
Assistant Secretary

3 0 0 4 6 6 4
0 1 8 1

MINUTES OF MEETING
TRUSTEES OF YENCHING UNIVERSITY

10:30 A.M., May 18,1932
150 Fifth Avenue, New York City

List of Members

Board

	1932	1933	1934	1935
A.B.C.F.M.	F. H. Warner	J. L. Barton	Mrs. L. O. Lee	L. R. Rounds
Methodist	Mrs. Wm. Boyd	(1 vacancy)	*E. M. McBrier	*W. J. Thompson
Presbyterian	G. G. Barber	G. M. Duff	*G. T. Scott	*Mrs.O.R.Williamson
L. M. S.	A. L. Warnshuis	Miss M.E.Burton	F. H. Hawkins	H. T. Hodgkin
Coopted		E. M. North	F. D. Gamewell	*S. D. Gamble
		V.S.Merle-Smith	Miss E.F.Pendleton	C.T. Ludington
		Mrs. J.M. Avann	Dr. R. E. Vinson	(1 vacancy)

The trustees whose names are starred above were present, as were also the following:
From the Yenching College Committee:- Mrs. J. H. Finley, Miss Jennie A. Gouldy
From the firm of Pierce & Hedrick:- Mr. B. M. Hedrick, Dr. S. P. Young
Officers of the Board:- Mr. O.D. Wannamaker, Mr. C.A. Evans, Mr. B.A. Garside

In the absence of Mr. Barber, Mr. McBrier presided.

The meeting was opened with prayer, led by Dr. Young.

Apologies were presented on behalf of absent members of the Board.

EFFORTS TO MATCH FIRST ROCKEFELLER GIFT FOR NATURAL SCIENCE

The Chairman announced that the meeting had been called for the express purpose of confronting together the crisis which now faces the University in its efforts to match the first conditional gift of the Rockefeller Foundation before June 30th.

The Chairman, Mr. Wannamaker, and Dr. Thompson reported on the efforts which have thus far been made. According to these statements the amount of new gifts applicable to match the Rockefeller Foundation gift, received since the Annual Meeting on April 14th, amount to $952.00 in cash and $1,900.00 in pledges payable before June 30th, a total of $2,852.00. Since the maximum of cash and pledges available at the time of the Annual Meeting, which might be acceptable to the Foundation as matching their gift, was estimated at about $175,000.00, the revised total would be approximately $177,852.00, leaving at least $72,148.00 still to be secured before June 30, 1932.

Mr. Hedrick addressed the Board, outlining various suggestions as to what could be done by the individual trustees, and by the Board as a whole, to assist in completing the required fund before the time limit expires.

After long deliberation, the Trustees took the following action:-

T-3071 VOTED that

Whereas, failure to raise a balance of $72,148.00 still required to match a grant of $250,000.00 offered by an educational foundation toward the endowment of the College of Natural Science at Yenching University will cause the loss, not only of this conditional appropriation, but also of a current grant of $12,500.00 now used in the budget of the College of Natural Science, and

3 0 0 4 6 6 4
0 183

Whereas, such a loss would affect almost disastrously the whole College of Natural Sciences, and thus constitute a catastrophe to Yenching University, and a vital blow to the whole cause of Christian education in China.

Therefore, Be It Resolved, that the Trustees of Yenching University convey to friends of the institution information regarding this critical peril, and appeal most earnestly to these friends that through their generosity and sacrifice such a misfortune may be warded off from the University, so that this institution built in behalf of the Chinese people through so many years of devotion and self-sacrifice may continue its beneficient work in behalf of education and of Christianity.

T-3072 VOTED to request the President of the Board to send a communication to the absent members of the Board, quoting the above resolution, informing the Trustees of the urgency of the crisis now confronting the University, and asking each Trustee to give every possible assistance during the coming weeks.

The Board then went into executive session during which a list of prospective donors in the vicinity of New York City was gone over, and all those present agreed that they would assist, either through direct approach or through giving introductions through Pierce & Hedrick, in bringing appeal of the University to all individuals on this list.

The meeting adjourned.

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0 184

ACTION BY CIRCULATION VOTE
EXECUTIVE COMMITTEE, TRUSTEES OF YENCHING UNIVERSITY
May 31, 1932

Members of Committee

G. G. Barber
J. L. Barton
E. M. McBrier
G. T. Scott
A. L. Warnshuis
Mrs. L. O. Lee
F. H. Warner
Mrs. O. R. Williamson

The following action was taken by circulation vote:-

EC-3073 VOTED to approve the following recommendation of the Special Committee on Salaries and Pensions of the Trustees of Yenching University:-

"To recommend to the Trustees of Yenching University that the travel allowances of University-supported Western members of staff be revised; and that there be adopted the figure of G. $400 as the amount to be allowed each adult member of the staff making a journey between New York and Peiping, with suitable reductions in this allowance for staff members whose home address lies between New York and the Pacific Coast, and for children travelling at less than adult rates. This allowance is made with the understanding that should a staff member, after exercising every reasonable economy, be compelled to expend more than the amount allowed, he shall be privileged to submit a detailed statement of his expenditures to the proper University financial officer, for consideration on its merits of any claim for reimbursement of expenditures in excess of this allowance."

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0 185

MINUTES OF JOINT MEETING
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT
COMMITTEE ON BUDGET
COMMITTEE ON PROMOTION
TRUSTEES OF YENCHING UNIVERSITY

3:00 P. M., Monday, June 13, 1932

Room 300, 150 Fifth Avenue, New York City

List of Members

George G. Barber
L. R. Rounds
* E. M. McBrier
* S. D. Gamble
A. L. Warnshuis
Mrs. J. H. Finley
Mrs. Wm. Boyd
* Mrs. O. R. Williamson
G. M. Duff
W. J. Thompson
* F. D. Gamewell
G. T. Scott
Pres. E. F. Pendleton
Mrs. R. E. Speer

Executives:- * O. D. Wannamaker, * B. A. Garside, * C. A. Evans.

Those whose names are starred were present.

Excuses for absence were received from the following:- G. G. Barber, L. R. Rounds, G. M. Duff, G. T. Scott, Pres. E. F. Pendleton, and Mrs. R. E. Speer.

Mr. McBrier was elected chairman.

The meeting opened with prayer led by Dr. Gamewell.

APPROVAL OF MINUTES

Minutes of Finance Committee meeting held May 6, 1932 were approved as distributed.

JOURNALISM BUDGET

The Committee had received with the docket the following papers:-

1. Journalism budget estimates for 1932-33, as drafted on the field.
2. Revised budget estimates as recommended by Mr. Nash.
3. Summary and forecast of Journalism finances as of May 31.
4. Letter from Mr. Nash.

The Secretary reviewed the situation and careful consideration was given to the material in hand, with special emphasis on future income. It was

FBP-3074 VOTED that the following Journalism budget of income and expenditures for 1932-33 be approved:-

EXPENDITURES

	Gold $	L.C.$
(1) Field Budget		
Hin Wong, Professor		4,320
Vernon Nash, Asst.Prof.(4/9)	1,600	
J.C.Sun, Part-time Lecturer		1,000
Huang Li Ching, Secretary		900

300464
0187

	Gold $		L.C.$	
Tan Te Chen or David Lu,Asst.			900	
Kuan Yi Hsien			800	
Chang Hsiang Ting			400	
Hsieh Yu Lan			200	
M.-Y.Fellow, J.D.White	950			
Annuity	100			
Departmtl.Expenses & Equipm.			2,700	
Publication			2,000	
Journalism Week			300	
Chinese Fellowship			500	
Wages for Servant			200	
Hin Wong, Rent			600	
Medical and Dental - 3 persons @ $60			180	
Contingent Fund		2,650	500	15,500
(2) Promotional Budget				
Vernon Nash (5/9)	2,000			
Promotional Expense	1,000	3,000		
		5,650		15,500
Gold Equivalent of LC$15,500 @ 4 to 1		3,875		
		G$9,525		

INCOME

Funds on Hand July 1, 1932	G$5,077
Balance to be collected	4,448
	G$9,525

CONTRACT WITH YOUNG AND OTTLEY

Accompanying the docket was a copy of the minutes of an Investment Committee meeting held at the office of Young and Ottley, 122 East 42 Street, on June 3, 1932. The Chairman reviewed the minutes calling attention to the original contract, which did not include analysis on handling of common stocks,and of the conviction of the Committee that satisfactory progress could not be made unless common stocks were included. It was

FBP-3075 VOTED to approve the following resolution adopted by the Investment Committee June 3, 1932:-

> "RESOLVED that the contract with Young and Ottley for the handling of Yenching securities be modified to include common stocks and that the Treasurer be authorized to pay the additional fee of approximately $1,500.00, the analysis of the list to be revised to present low levels of securities."

REQUEST FOR G$2,000.00 FROM ENGINE FUNDS

A report from the field was presented showing the cost of the new Diesel engine and lighting equipment to be approximately G$23,000.00, or about G$2,000.00 less than the maximum allowed by the Trustees. A request was also presented wherein the field asked for the balance of $2,000.00 for

3 0 0 4 6 6 4

0 188

machine shop equipment. After reviewing the condition of plant accounts it was

FBP-3076 VOTED that the Committee notes with appreciation the savings of approximately G$2,000.00 in the lighting installation appropriation, but in view of the large overdraft in plant funds it is deemed inadvisable to increase the deficit still further by expending this G$2,000.00 for machine shop equipment. The Committee approves closing out the appropriation on the basis of expenditures of approximately G$23,000.00.

CABLE REGARDING MR. N. GIST GEE

The following cable from the field under date of June 8, 1932 was presented:-

"FACULTY EXECUTIVE COMMITTEE UNANIMOUSLY STRONGLY URGE THE APPOINTMENT OF N. G. GEE FOR ONE YEAR SALARY DEDUCTED FROM THE AMOUNT APPROPRIATED IF YOU THINK IT NECESSARY STOP. DESIRES TO WORK WITH FIRM EMPLOYED. POLICY OF THE BOARD NECESSITATE REPRESENTATIVE (QUITE) FAMILIAR WITH CHINA. PLEASE TELEGRAPH WHEN YOU REACH DECISION."

The action of the Committee on May 6 as well as a subsequent cable to the field was reviewed. At the same time previous discussions on the subject were recalled. After very thoughtful deliberation it was

FBP-3077 VOTED to send the following cablegram to the field:-

"REFERRING TO YOUR TELEGRAM OF JUNE 8, 1932, WOULD SAY WE UNDERSTAND YOUR PROPOSAL N.G.GEE SALARY DEDUCTED FROM THE AMOUNT THE BOARD HAS APPROPRIATED FOR BUDGET FOR NEXT FISCAL YEAR, SUBJECT TO CONDITIONS AS STATED. WE ARE FAVORABLE APPOINTMENT FOR ONE YEAR UPON YOUR RECOMMENDATION. WHAT IS AMOUNT OF SALARY REQUIRED? DIFFICULT TO MAKE ARRANGEMENTS, DETAILS, BEFORE CONFERENCE GEE, HEDRICK HERE."

REPORT OF PROMOTIONAL OFFICE

Mr. Wannamaker presented his report, which is attached to these minutes as Appendix A. The following cable from the field was also read:-

"WESTERN FRIEND(S) HAS (HAVE) PROMISED SCIENCE ENDOWMENT G$6,000 LC$250,000 PAYABLE AFTER SOME MONTHS"

The Committee noted with deep gratitude the progress that had been made but felt the urge for further pressure and activity. At the same time it was felt that certain questions must be cleared with the Rockefeller Foundation, which Mr. Garside and Mr. Wannamaker were planning to do at a conference to be held June 14, 1932. In order to clarify the cable from Peiping and secure exact data for the Rockefeller Foundation, it was

FBP-3078 VOTED to send the following cablegram to the field:-

"REFERRING TO YOUR TELEGRAM OF JUNE 13, 1932 WOULD SAY TRUSTEES OF YENCHING UNIVERSITY VERY GLAD TO RECEIVE THE NEWS.

3 0 0 4 6 6 4

0 189

CONGRATULATE YOU ON YOUR SUCCESS. IN ORDER TO MEET REQUIREMENTS ROCKEFELLER FOUNDATION AND OTHERS, WIRE AT ONCE FULLEST INFORMATION AT HAND CONCERNING GIFTS G.$6,000.00, L.C.$250,000.00:- WHEN ARE THEY DUE? WHAT ARE CONDITIONS? ARE THEY LEGAL FORM? CAN YOU SEND TO BE INVESTED IN UNITED STATES?"

On motion adjourned.

C. A. EVANS
Assistant Secretary

3 0 0 4 6 6 4

0 190

Appendix A - June 13, 1932

REPORT OF PROMOTIONAL OFFICE

Status of Emergency Campaign

Every effort offering any hope of results, whether large or small, is being put forth with the utmost intensity. Mr. Warner and Mr. Wills are doing what they can through personal contacts and through the mail on the Pacific coast. Mrs. Finley has been most generous of her time and effort. Dr. Thompson, as a member of the promotional committee, has assisted directly in our campaign in this city as well as in conferences. Mr. McBrier has been giving most of his time to this one interest. He has been in frequent communication with Mr. Warner and Mr. Wills and in frequent conferences here. Various other trustees have cooperated very helpfully. The firm of Pierce & Hedrick has had one of its very best solicitors working for us for some four weeks, with considerable actual results and other verbal commitments, not yet specified and put in writing. The firm has now added a second man at a cost of $25 a week to cover his bare minimum expense. Mr. Hedrick has personally been giving fully one-fourth of his working time without additional charge. Dr. Jenney has been soliciting funds from former contributors and other friends in various cities outside of New York, as far south as Washington and as far west as St. Louis. The office has been cooperating with all those working directly, and has also carried on continuous efforts of several kinds by mail.

So far as we can forecast what items in our list of cash and pledges available will be accepted by the executives of the Rockefeller Foundation, we have now reduced the balance still needed to $53,553.00. (In reaching this figure we are taking credit for a pledge of $5,000 reported in a letter from Mr. McBrier but not yet filed.)

Mr. Barber reported our situation, at the beginning of June, to the Trustees of Harvard-Yenching Institute. We are informed that a meeting will probably be called this month. Mr. Garside and Mr. Wannamaker are seeking an interview with Doctor Carter, of the Rockefeller Foundation, immediately to report progress and discuss any matters needing clarification.

Olin D. Wannamaker

June 9, 1932

3004664

0191

MINUTES OF JOINT MEETING
EXECUTIVE COMMITTEE
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT
COMMITTEE ON PROMOTION

TRUSTEES OF YENCHING UNIVERSITY

2:00 P. M., Tuesday, June 28, 1932
Room 300, 150 Fifth Avenue, New York City

List of Members

*George G. Barber
*G. T. Scott
Mrs. L. O. Lee
F. H. Warner
*Dr. J. L. Barton
Miss M. E. Burton
L. R. Rounds
*E. M. McBrier
S. D. Gamble
A. L. Warnshuis
Mrs. J. H. Finley
Mrs. Wm. Boyd
*Mrs. O. R. Williamson
G. M. Duff
*W. J. Thompson

Executive Officers

* O. D. Wannamaker
*B.A. Garside
*C.A. Evans

Those whose names are starred were present. Opening prayer was led by Dr. Thompson.

Excuses for absence were presented from Mrs. L. O. Lee, Miss M. E. Burton, L. R. Rounds, S. D. Gamble, Mrs. J. H. Finley, and G. M. Duff.

APPROVAL OF MINUTES

Minutes of Joint Meeting of Committees on Finance, Property, and Investment, Budget Committee and Promotional Committee, held on June 13, 1932, were approved as distributed.

APPOINTMENT OF MISS SOO-HOO

A communication from Mrs. L. O. Lee was presented showing that Miss Soo-Hoo has accepted the invitation to become Dean of the College for Women. Gratification was expressed over the success of the Committee in securing the services of Miss Soo-Hoo and it was

EFP-3079 VOTED to confirm the selection of Miss Soo-Hoo as Dean of the College for Women, subject to final approval by the proper administrative officers of the University.

DR. STUART'S TRAVEL

The accounting office presented a statement of the travel for Dr. Stuart during his last visit to America, the total being $1,308.75. Consideration was given to the urgent invitation to come to America issued by the Harvard-Yenching Institute to Dr. Stuart, as well as the amount of time devoted to Yenching Promotional work. It was

EFP-3080 VOTED that the Trustees of Yenching University assume one-half of the travelling expense of Dr. Stuart during his last visit to America,

3 0 0 4 6 6 4
0 193

it being understood that the Secretary will secure the judgment of the Harvard-Yenching Institute as to whether this proportion represents, in their judgment, an equitable adjustment.

PORTER ANNUITY

A schedule was presented showing the exact standing of the principal and income in this account. This is attached to these minutes as Appendix A. The Treasurer called attention to the decreasing value of principal and of the growing deficit in the income account from which payments are made to Mr. Porter. With the understanding that the initial communication would be conducted with the concurrence and cooperation of Mr. Lucius Porter it was

EFP-3081 VOTED that, in view of the present status of the Porter Annuity fund, a communication be sent to Mr. Sherman Goble setting forth the condition of the account, and that re-adjustment of payments be sought which will be more in line with receipts; the accounting office being requested temporarily to withold the July quarterly payment with the hope of an early agreement, the President and Treasurer of the Yenching Trustees being given power to make any adjustment.

Use of $13,983.92 Gain on Security Sales

The Treasurer pointed out that under the terms of the contract with Young and Ottley it would be highly advantageous to have the use of an additional fund temporarily to tide over loss of income due to changes made in the security list to improve the portfolio and thereby again build up the capital account. The only fund available for this purpose is the "Premium on Sale of Securities" and as the Investment Committee had approved its use, it was

EFP-3082 VOTED to set aside $13,983.92 accrued from sale of securities to be used as a fund to maintain income during the period of re-adjusting the security portfolio.

Sale of Woolworth Common Stock

A report of the Investment Committee showed that approval had been given to sell the 1000 shares of F. W. Woolworth common stock held in the McBrier Foundation account, it being the purpose to re-invest at price levels more in keeping with actual values or changing to another stock. It was

EFP-3083 VOTED to approve the action of the Investment Committee in authorizing the sale of 1000 shares of F. W. Woolworth common stock at 25½ or better.

STOCKS IN NAME OF NOMINEES

Attention was called to the fact that if common and preferred stocks are bought and sold even to a minor degree, it would be much more advantageous to have the stock certificates carried in the name of the nominee of a security house. After learning that Spencer Trask and Company had agreed to perform this service without charge, it was

3 0 0 0 4 6 6 4

0 194

EFP-3084 VOTED that the Trustees of Yenching University designate the firm of Spencer Trask & Co. as custodian for such common and preferred stocks as may be deposited by the Treasurer or his representative, said firm being given authority to carry such stocks in the name of the nominee, and that said firm be empowered to collect any dividends accruing and forward same to the office of the University Treasurer.

CHAMBERLAIN GIFT FOR NATURAL SCIENCE

A communication from Mr. O. D. Wannamaker relative to a gift of $500.00 from Dr. Joseph P. Chamberlain toward Natural Sciences was read and is attached to these minutes as Appendix B. Due consideration was given Dr. Chamberlain's devotion to the interests of the Princeton-Yenching Foundation; and at the same time the Committee noted with keen gratification the splendid spirit of cooperation evidenced by the Foundation. It was

EFP-3085 VOTED that the Committee expresses its sincere appreciation for the loyalty and help of the Princeton-Yenching Foundation, and in consideration of the receipt of the $500.00 gift of Dr. Chamberlain for Natural Sciences a like amount be deducted from the Princeton-Yenching Foundation Budget for 1931-32 reducing balance to be paid to the University to $7625.00.

CLOSER RELATION TO THE PRINCETON-YENCHING FOUNDATION

The Committee gave attention to the report of depleted income of the Princeton-Yenching Foundation with a resultant increase in the proportionate cost of overhead, and noted with considerable apprehension the difficulties involved in the effort to re-establish the Foundation on a more secure basis. It was felt that a closer relation between the two boards should be encouraged, and therefore it was

EFP-3086 VOTED that the President of the Yenching Trustees be requested to confer with the President of the Princeton-Yenching Foundation with the purpose of appointing a committee to consider closer cooperation between the Foundation and the Yenching Board, in the field of promotional work.

CLOSING 1931-32 ACCOUNTS

The Treasurer's office presented a summary of the University accounts at the approach of the end of the current fiscal year on June 30th, showing that after meeting all commitments for the 1931-32 budget the disbursements exceed receipts by $5,331.13. However, there is still $7,625.00 to be received from Princeton-Yenching Foundation, which, it is expected, will be derived from gain in exchange on the field, together with additional payments by the Foundation. When these adjustments are made, the accounts for 1931-32 will be in satisfactory condition. The committees noted this statement and agreed that it is in order for the Treasurer to close his books for the past fiscal year on this basis.

3 0 0 4 6 6 4

0 195

RESTUDY OF 1932-33 COMMITMENTS

The Treasurer pointed out that since the Trustees, by Action T-3040, took action defining their contribution toward the 1932-33 budget, a number of important changes have taken place in the financial outlook of the Board. It was

EFP-3087 VOTED that the Budget and Executive Committees be requested to restudy, as soon as the result of the present efforts to match the Rockefeller Foundation first conditional gift is known, the commitments of the Trustees toward the 1932-33 budget of the University; and that these committees be empowered to make any changes in these commitments that may, in their judgment be necessary.

MATTERS RELATED TO ROCKEFELLER FOUNDATION'S FIRST CONDITIONAL GIFT

Reports of Progress. Mr. Wannamaker summarized the efforts made, since the last meeting of the committees, toward meeting the conditions of the Rockefeller Foundation's first pledge of $250,000 for the endowment of work in Natural Sciences at Yenching.

The Treasurer's office presented detailed reports showing that up to noon on June 28th, the total amount available in cash, securities, and pledges, which we hope will be acceptable to the Foundation, was $246,095.45. A summary of this report is attached to these minutes as Appendix C.

Assistance of Harvard-Yenching Institute. A report was presented of the meeting of the Trustees of Harvard-Yenching Institute in Boston on June 20, 1932, at which the following action was taken:

> "That, in order to meet the conditions of the grant of the Rockefeller Foundation of $250,000 for the endowment of the College of Natural Science at Yenching University, dated May 22, 1929, and amended October 10, 1930, the Trustees of the Harvard-Yenching Institute hereby authorize the Treasurer to pay to the Treasurer of Yenching University such amount as may be necessary to complete $250,000 to meet these conditions, but not to exceed the sum of $25,000."

Information was also given as to the possibility that the Institute might be willing to give still further assistance if this were absolutely necessary to avoid the loss of the Rockefeller Foundation pledge.

After consideration of these reports, it was unanimously

EFP-3088 VOTED that this joint meeting of the Executive, Finance, and Promotional Committees of the Trustees of Yenching University record its sense of profound gratitude to the Harvard-Yenching Institute for the warm interest the Institute has shown, and the generous assistance it has rendered, in connection with Yenching University's efforts to match the first conditional gift of the Rockefeller Foundation for the endowment of work in the Natural Sciences; and that this meeting register its conviction that without this timely aid from

3 0 0 4 6 6 4

0 196

the Institute it would not have been possible for the University to meet the conditions of the Foundation's gift.

Reallocation of Undesignated Receipts. It was pointed out that undesignated gifts received between July 1, 1929 and June 30, 1931, which are applicable toward meeting the conditions of the Rockefeller Foundation gift, have been tentatively allocated by the Finance Committee to apply on the cost of the Promotional Office. It was

EFP-3089 VOTED to rescind previous actions allocating undesignated campaign receipts to promotional expenses, and to authorize the application of all undesignated campaign receipts since July 1, 1929 toward meeting the conditions of the Rockefeller Foundation's first pledge for Natural Science endowment.

Reservation of 1930-31 Cash Surplus. It was pointed out that for the fiscal year 1930-31 there accrued from gain on exchange and surplus income, a cash surplus of $25,656.84. This has tentatively been allocated by the Finance Committee to the clearance of Campaign deficits and of other smaller deficits. It was

EFP-3090 VOTED to rescind action No. F-2987, and to authorize the setting aside of the 1930-31 cash surplus of $25,656.84 as a reserve fund to guarantee the University's share of the Natural Science endowment fund against possible losses on outstanding pledges.

Use of Miss Munger's Pledge. The meeting gave consideration to the fact that at least a part of Miss Munger's pledge of $50,000.00 will be required to complete the conditions of the Rockefeller gift, but it was agreed that, due to various considerations affecting this pledge, it should be used only as absolutely required to meet the Foundation's conditions, after all other available resources are included. It was

EFP-3091 VOTED that after all other available resources have been used, such portion of Miss Jessie Munger's pledge of $50,000.00 as is absolutely required to complete the Rockefeller Foundation's conditions, be applied toward the first fund for the endowment of the Natural Sciences.

Authority to Borrow if Required. It was suggested that the Foundation may possibly adhere to the original conditions of its grant, and require that all the University's share of $250,000.00 be in cash and securities, without including pledges. To meet this contingency, it was

EFP-3092 VOTED that the financial officers of the Trustees of Yenching University be authorized to negotiate loans to cover outstanding pledges, if required to do so in order to meet the conditions of the Rockefeller Foundation.

3 0 0 4 6 6 4

0 197

Authorization to Deal with Foundation. It was

EFP-3093 VOTED that the Chairman and the Treasurer of the Trustees of Yenching University, be authorized to make any necessary arrangements with the Rockefeller Foundation in closing up the negotiations for the Foundation's first gift for the endowment of the Natural Sciences.

ARRANGEMENTS FOR FUTURE PROMOTIONAL WORK

The Treasurer presanted the proposed contract between Yenching University and Pierce and Hedrick, Inc., which is attached to these minutes as Appendix D. After consideration of this contract, and a general discussion of promotional policies and objectives, it was

EFP-3094 VOTED to approve in general the proposed contract between Yenching University and Pieree and Hedrick, Inc., as attached to these minutes as Appendix D; and to authorize the Treasurer and the Chairman of the Promotional Committee to conclude all details of these arrangements and to execute, on behalf of the University, a contract with Pierce and Hedrick along these same general lines.

The Treasurer presented a budget and analysis attached hereto as Appendix E, showing amounts budgeted and amounts expended during 1931-32, and a proposed budget for 1932-33. After consideration it was

EFP-3095 VOTED to approve the proposed budget for the Promotional Office for the fiscal year 1932-33, as attached to these minutes as Appendix E.

Consideration was given to the objectives of the Yenching promotional organization during the next two years. It was

EFP-3096 VOTED to approve the following promotional objectives for the two-year period beginning July 1, 1932:-

Promotional Budget		
2 years, regular	$50,000	
2 years, special	20,000	$ 70,000
Women's College Endowment		65,000
Campaign deficits (previous)		50,000
Rockefeller Foundation Second Gift		250,000
		$435,000

The Committee adjourned.

C. A. Evans,

Assistant Secretary

3 0 0 4 6 6 4

0 198

Appendix A
June 28, 1932

YENCHING UNIVERSITY

Porter Annuity

			Rate 6/28/32	Present Value
Received April 22, 1930 - 138 shares Continental Illinois Bank and Trust Co. Capital Stock @ $725.00 per share		100,050.00		
Sold April 25, 1930 - 38 shares @ $765.00 (Balance in income account)		27,550.00		
Book value of 100 shares		72,500.00	59	5,900.00
Purchased May 23, 1930				
$10,000 Central Gas & Elec. 5½s, 1933 @ 98¼	9,825.00		12	1,200.00
100 sh. Standard Gas & Elec. $6.00 Pfd. @ 100¼	10,025.00		30	3,000.00
Purchased August 15, 1930				
$ 7,700 1st Mtg. Westchester Title & Gty.Co. 3/1/35	7,700.00	27,550.00	100	7,700.00
Totals		100,050.00		17,800.00

Income

April 25, 1930-Profit on Sale of 38 shares Bank stock		1,518.48	
Interest to June 30, 1932		5,876.02	
Total		7,394.50	
Paid out to June 30, 1932	19,125.00		
Loss to June 30, 1932		11,730.50	11,730.50
Present Equity			6,069.50
Annual Payment			8,500.00
Annual Income			
100 sh. Cont. Ill. Bank & Trust Co. @ $12.00		1,200.00	
100 sh. Standard Gas & Elec. 6% Preferred		600.00	
$10,000 Central Gas & Elec. 5½s, 1933		550.00	
$ 7,700 1st Mtg. Westchester Title & Trust Co.		423.50	2,773.50
Annual Deficit			5,726.50

Appendix B.

Yenching University
150 Fifth Ave.
New York

Memorandum to the Finance Committee:
Yenching University

The Trustees of Princeton-Yenching Foundation have been much discouraged recently by the great difficulty of maintaining their work. On various occasions individual Trustees of the Foundation have asked why it would not be well simply to hand over the whole thing to the Yenching Trustees and let them continue this promotion - which would be very unfortunate for Yenching, since it would lose all direct Princeton appeal. It is certainly to the interest of Yenching University to accept with appreciation everything Princeton-Yenching Foundation is doing and to facilitate the Foundation in every way possible in continuing its support.

Because of this consideration, I suggest that you give some thought to the following item.

In 1931 Dr. Joseph P. Chamberlain gave $600 in order to make it possible to add one Chinese young woman to the department of sociology. Since all funds available for the College of Public Affairs must, by agreement on the field, be divided into three equal portions, for economics, politics, and sociology, I had this contribution so handled that it went on the books as belonging to the Women's College instead of Princeton-Yenching Foundation, so that it would not have to be divided but could go entirely to the teacher in sociology whom Dr. Chamberlain wished to assist us in engaging.

In May of the present year I should have asked Dr. Chamberlain to contribute again toward the social sciences. Because, however, of the Yenching emergency, I reluctantly appealed to him to help us with the natural sciences. In my appeal to him, however, I recognized that his interest was in the social sciences and explained that this was an emergency situation. I told him that the Trustees might, if necessary, borrow money for the particular item in which he was interested, but could, under no circumstances, borrow money to meet the conditions of the Rockefeller Foundation.

What method the Finance Committee may use to make a proper adjustment with Princeton-Yenching Foundation, I do not know, but I feel - if I may repeat the statement - that it is altogether to the interest of Yenching to go more than halfway in any such cooperation and adjustment with Princeton-Yenching Foundation.

Kindly inform me of what action can be taken in the matter.

Olin D. Wannamaker

ODW:KK

C

3004664
0201

Appendix B.

Extract from appeal letter which secured $500 from
Dr. Joseph P. Chamberlain in May 1932:

******

"You generously gave last year $500 toward the budget of one teacher in the division of the social sciences. What I had in mind to ask you was whether you might be in position to pledge an equal contribution now for a period of several years, and also whether you would consent to permit the Trustees, if necessary, to use this pledge toward the special condition involved in the Foundation offer. The Trustees might, if necessary, borrow money for the particular item in which you were interested in the social sciences, for the time being, but they can by no means borrow any money to meet the condition set by the Foundation. The total amount of money reported must be absolute gifts or bonafide pledges."

******

3 0 0 4 6 6 4

ANALYSES OF RECEIPTS FOR NATURAL SCIENCE ENDOWMENT YENCHING UNIVERSITY

To Noon, June 28, 1932

ANALYSIS I

Total amount available divided into cash, securities and pledges.

1. Cash	$32,648.45
2. Securities (Cost $86,780.28, Market, June 14th)	76,650.00
3. Pledges	136,797.00
Total	$ 246,095.45

ANALYSIS II

Classified according to the general designations of donors.

1. Designated for Endowment of Natural Science		$140,631.70
2. Designated for University endowment and allocated by Trustees for endowment of N.S.		33,255.00
3. Undesignated by donors, but allocated by Trustees to endowment of Natural Science		12,942.45
4. Designated by donors for endowment of Women's College, and allocated by Women's College Committee and Trustees to endowment of Natural Science		71,304.90
		258,134.05
Less: Loss on sale of securities	1,908.32	
Depreciation in securities	10,130.28	12,038.60
		246,095.45

ANALYSIS III

Classified according to condition that the entire amount be raised

Conditional upon entire $250,000 being raised	119,654.90
Not conditional upon entire $250,000 being raised	126,440.55
	$ 246,095.45

SITUATION OF NATURAL SCIENCE ENDOWMENT

At Noon, June 28, 1932

1. Cash, Securities, Pledges presumably acceptable to Foundation.	$ 246,095.45
2. American Board, pending	1,000.00
3. Undesignated Receipts 1929-30 (allocated to campaign deficit)	3,697.43
4. Cash Surplus, 1930-1931	25,656.84
5. Second half Miss Munger's pledge	25,000.00

0203

Appendix C.

SUMMARY OF FUNDS AVAILABLE

ENDOWMENT FOR NATURAL SCIENCE

YENCHING UNIVERSITY

To Noon, June 28, 1932

	As Reported to Rockefeller Foundation June 24, 1932	Received June 24th To Noon June 28th	Total To Date
1. General University			
(a) Cash and Securities			
Cash on Hand	$23,918.65	556.00	24,474.65
Securities (Market, June 14)	26,895.00		26,895.00
(b) Pledges			
Natural Science	108,497.00	** 8,360.00	116,857.00
General Endowment	14,380.00		14,380.00
Undesignated	1,100.00		1,100.00
2. Women's College			
(a) Cash and Securities			
Cash on Hand	7,773.80	400.00	8,173.80
Securities (Market, June 14)	49,755.00		49,755.00
(b) Pledges			
General Endowment	4,860.00	* 400.00	4,460.00
	$237,179.45	$ 8,916.00	$246,095.45

* - Deducted for payment on Pledge.

** - Total New Pledges, $8,610.00
Less payment " 250.00
$8,360.00

3000 4664
0204

CONTRACT BETWEEN YENCHING UNIVERSITY, 150 FIFTH AVENUE, NEW YORK
and
PIERCE AND HEDRICK, INCORPORATED, 500 FIFTH AVENUE, NEW YORK

THIS AGREEMENT entered into this day of July, 1932, between YENCHING UNIVERSITY of 150 Fifth Avenue, New York, hereinafter referred to as the party of the first part, and PIERCE & HEDRICK, Incorporated, of NEW YORK and SAN FRANCISCO, hereinafter referred to as the party of the second part,

WITNESSETH:

WHEREAS the said party of the second part agrees to direct for and in behalf of the party of the first part a Promotional Department conducting a general and systematic program for the purpose of making the University more widely and favorably known, gaining new friends for the institution and obtaining necessary funds for its requirements.

WHEREAS the said party of the first part agrees to accept services of the party of the second part in directing the said program, it is hereby agreed that the party of the second part shall provide the service described below on the terms stated:

The advisory and counselling services of Pierce & Hedrick, Inc.
Preparation of Publicity materials
One-quarter of the time of either Lyman L. Pierce or Bayard M. Hedrick as Promotional Director.
The full time services of an experienced Executive as organizer and field representative.
The full time services of special solicitors when and as required by the party of the first part according to the conditions specified below.

IT IS FURTHER AGREED that the said party of the second part shall have entire charge of the direction of this promotional program, giving its best efforts to the organization and direction of the program, the selection and use of volunteer workers as well as paid workers, and that the party of the first part hereto shall give its hearty support and will enlist the support and cooperation of its friends as far as this can be done, and further, that the party of the first part agrees that it will do everything reasonable to attain the purposes of this program.

IT IS FURTHER AGREED that everything undertaken by the party of the second part shall be after consultation and with the approval of the Promotional Committee appointed by the Board of the University.

IT IS FURTHER AGREED that the party of the second part shall cause to be rendered accurate reports of amounts of cash and subscriptions received, and will deliver to the Treasurer of Yenching University all cash, checks, and pledges received by the party of the second part, it being understood that such cash, checks, or pledges will at no time be in the possession of the party of the second part.

0205

IT IS FURTHER AGREED that the party of the first part will periodically inform the party of the second part through the means of detailed reports the progress of this program from the signing of this contract until its termination.

IT IS FURTHER AGREED that the headquarters of the Promotional Program is to be the offices of Yenching University located at 150 Fifth Avenue, New York City and that this office is to be under the charge of the designated executive of Pierce and Hedrick, Inc. and a staff selected and directed by him;

AND IT IS FURTHER AGREED that the party of the first part will pay all necessary expenses approved by the Promotional Committee which are incurred in this program of work such as printing, publicity and circular letters, routine correspondence, telephone and telegraph bills, and cost of entertainment of any character.

IT IS FURTHER AGREED that the said party of the first part will entrust the party of the second part a revolving fund of FIVE HUNDRED DOLLARS ($500.00) as an expense fund, and that the party of the second part will pay from this fund all expenses incurred by the Executive and staff members, including the following items:

An expense allowance of $35. per week for each person assigned;
All necessary travel and incidental expenses incurred therein.

and will submit to the party of the first part periodically, weekly expense statements for all payments from this expense fund whereupon the party of the first part will replace in the expense fund held by the party of the second part a sum equal to such statements.

IT IS FURTHER AGREED that the party of the first part may, upon request of the Promotional Committee, have one or more special solicitors assigned for special services for such periods as it may deem necessary and it is also agreed that the party of the first part will pay to the party of the second part for such services the exact compensation paid by the party of the second part to these solicitors plus a weekly supervision fee of $25.00 weekly for each solicitor thus employed, whether he be recruited from the staff of Pierce and Hedrick, Inc. or from other sources.

IT IS FURTHER AGREED that no solicitors will be engaged by the University except through the agency of Pierce and Hedrick, Inc.

IT IS FURTHER AGREED that at the expiration of each two weeks' service rendered by the party of the second part the party of the first part will pay to the party of the second part the sum of $450. ($225. per week). It is further agreed that in consideration of the service thus to be rendered by the party of the second part the party of the first part shall make the following additional payments of earned fee compensation to the party of the second part with the understanding that all subscriptions received and accepted by the University shall be included in computing the fees to be paid. This earned fee compensation is to be as follows:

0206

For all budget requirements no earned fee;
For the first $50,000 after all budget requirements have been met, no earned fee;
For the next $50,000 an earned fee of $1,250;
And for each $50,000 thereafter, an earned fee of $2,500.
For any proportional part of these amounts secured during the year or during one month thereafter, a proportional part of the fee designated for that round sum.

IT IS FURTHER AGREED that the duration of this contract shall be for the period of one year and by mutual agreement it may be continued from year to year.

IN WITNESS WHEREOF we have hereunto subscribed our names this day of July, 1932.

BOARD OF TRUSTEES, YENCHING UNIVERSITY

By_____(L.S.)

By_____(L.S.)

PIERCE & HEDRICK, Incorporated

By_____(L.S.)

3 0 0 0 4 6 6 4

0207

Yenching Joint Meeting
June 28, 1932

Appendix E

YENCHING PROMOTIONAL OFFICE BUDGET

I. REGULAR BUDGET	1931-32 Budget	1931-32 Expenditures	1932-33 Budget
(1) Salaries			
Promotional Director	3,000.00	3,000.00	
Office Manager	2,400.00	2,400.00	1,800.00
Secretary	2,080.00	2,080.00	1,500.00
Special clerical help	300.00	108.61	200.00
(2) Promotional Director & Service		5,357.52	11,800.00
(3) Rent (Including light)	770.38	791.86	770.38
(4) Telephone, Telegraph, Cables (including share in telephone operator's salary)	550.00	502.56	600.00
(5) Publicity			
(a)Publicity Material and Service			
Printed Matter(Yenching News,3 issues or sub	765.00		600.00
Postage	360.00		420.00
Envelopes	192.00		150.00
Folding,Inserting,Stamping, etc.	150.00		125.00
Mailing service	9.00		
Cuts,retouching pictures,authors' corrections, etc.	253.50		200.00
Folders (three)	504.00		400.00
(b) Circular Letters			
Letterheads (15,000)	52.50		50.00
Stamped Envelopes (15,000)	210.00		300.00
Return Envelopes (8,000)	19.00		10.00
Pledge Cards (16,000)	70.00		60.00
Horton Process Letters (15,000)	285.00		200.00
	($2,870.00)	($2,026.95)	($2,515.00)
(6) Miscellaneous			
Letterheads and paper	78.00		70.00
Envelopes	75.00		70.00
Small supplies	100.00		80.00
Photographs, books for filing,etc.	185.00		150.00
Typewriter repairs	20.00		20.00
Daily Postage	100.00		150.00
	($558.00)	($799.90)	($540.00)
(7) Equipment	138.00	146.15	
(8) Travel & Expense Promotional Executive	-	276.11	3,000.00
	$12,666.38	$17,489.66	$22,725.38
II SPECIAL BUDGET			
(1) Salary & Expenses, P.L.Wills and C. E. Jenney	4,600.00	6,254.90	10,000.00
	$17,266.38	$23,744.56	$32,725.38

0208

MINUTES OF MEETING
EXECUTIVE COMMITTEE
TRUSTEES OF YENCHING UNIVERSITY

4:00 P. M. Wednesday, July 13, 1932
Room 300, 150 Fifth Avenue, New York City

List of Members

*G. G. Barber	A. L. Warnshuis	Miss E. M. Burton (Alt.)
J. L. Barton	Mrs. L. O. Lee	S. D. Gamble
*E. M. McBrier	F. H. Warner	*L. R. Rounds (Alt.)
*G. T. Scott	Mrs. O. R. Williamson	

Executives:- *B. A. Garside *C. A. Evans

Those whose names are starred were present.

Mr. Barber presided.

SALES OF SECURITIES

The Committee was presented with a list of Yenching securities which the Investment Committee presented with recommendations for sale. It was reported that the investment management council, (Young and Ottley) retained upon authorization of the Executive Committee had made recommendations for the sale of approximately 100% more book valuation than shown in the list the Investment Committee finally approved after meetings on July 6th, 7th, and 12th, together with several minor conferences.

The Investment Committee had reached an agreement to sell on the basis that many of the securities because of a weakened position, presented probabilities of recession in price, and curtailment of dividends, or defaults in interest; if not receivership, and that it would be more advisable to get out of questionable situations and conserve as much cash as possible against the time when there will be a definite upward swing in the market. It was stated that the Investment Committee was willing to accept the general principles advanced by Young and Ottley but quite adverse to adopting the drastic recommendations to sell.

The Committee discussed at length every phase of the situation and finally it was

E-3097 VOTED that in view of the unanimous findings of the Investment Committee in conference with Young and Ottley, investment management council, approved by the Executive Committee and after report of the detailed careful study of the recommendations to sell of which the Committee was unwilling to approve of more than approximately 50%; authorization is given to sell the following securities:-

100 shares	New York Central common stock
200 "	American Telephone & Telegraph common stock
100 "	General Motors common stock
$30,000	Chicago, Milwaukee, St. P. & Pac. 5s 1975
20,000	Chicago, R. I. & Pacific sec. A 4-1/2s 1952
20,000	Chicago & Alton ref. 3s 1949
20,000	Chicago & North Western conv. 4-3/4s 1949
20,000	Missouri-Illinois 1st Mtge. 5s 1959

3004664
0209

20,000	Missouri-Pacific 1st & ref. G 5s 1978
10,000	New York Central Ref. C 5s 2013
10,000	Iowa Ry. & Light 1st Mtge 8s 9-1-32
20,000	Cities Service Pr. & Lt. deb. 5-1/2s 1952
20,000	Illinois Pr. & Lt. S. F. deb. 5-1/2s 1957
10,000	New England Gas & Electric deb 5s 1950
20,000	New England Power Assn. 5-1/2s 1954
20,000	American Rolling Mills deb. 5s 1948
10,000	Int. Sec. Corp. of America deb. 5s 1947
15,000	German Central Bank for Agric. SFs 6 1938
15,000	German Central Bank for Agric. SFs 6 1960
50 shares	American Superpower 1st $6 preferred stock
100 "	Central & Southwest Utilities P. L. preferred stock
100 "	Engineers Public Service 5-1/2 preferred stock
200 "	Oklahoma Gas & Electric 7 preferred stock
100 "	Standard Gas & Elec. cum. prior 6 preferred stock
100 "	National Power & Lt. cum. 6 preferred stock
1,000 "	Aluminum Company of America 3 preferred stock
200 "	Standard Oil Export 5 preferred stock

SALE OF 2000 SHARES OF ALUMINUM

It was noted that the foregoing authorization included only 1000 shares of Aluminum Preferred and that 2000 still remain on the Yenching list. The Investment Committee reported that further investigation of the company was in progress with a hope of securing information as to the continuance of the present dividend. In view of the limitation to sell 1000 shares per year without authorization from the Harvard-Yenching Trustees, and pending the further action by the Investment Committee, it was thought advisable to authorize sale of balance of this stock. It was therefore

E-3098 VOTED if, after proper investigation by the Investment Committee, in conference with Young & Ottley, Investment counsel retained by action of the Executive Committee, it is the unanimous opinion to sell Aluminum Preferred stock; authorization is given to arrange for the sale of all or any part of the 2000 shares on the books of the Universi

AUTHORIZATION TO INVEST PROCEEDS OF SALES

The Secretary called attention to the necessity for proper authorization to reinvest the proceeds accruing from the sales voted above, and it was

E-3099 VOTED that until the next meeting of the Executive Committee or the Board of Trustees authorization be given the Investment Committee to invest and reinvest by its unanimous vote any or all of the proceeds of sales approved under Motions E-3097 and E-3098.

REPORT ON PORTER ANNUITY

The Secretary read a communication from Sherman M. Goble, attorney for James W. Porter which was a response to the letter authorized under Action EFP-3081. Mr. Goble called attention to the agreement signed by the contractual parties and quite definitely stated that the University would be expected to make full payments of annuity regardless of economic conditions.

Adjourned.

C. A . EVANS
Asst. Secretary

3 0 0 0 4 6 6 4
0210

MINUTES ADOPTED BY CIRCULATION VOTE OF THE

TRUSTEES OF YENCHING UNIVERSITY

July 22, 1932

List of Members

Board	1932	1933	1934	1935
A.B.C.F.M.	F. H. Warner	J. L. Barton	Mrs. L. O. Lee	L. R. Rounds
Methodist	Mrs. Wm. Boyd	(1 vacancy)	E. M. McBrier	W. J. Thompson
Presbyterian	G. G. Barber	G. M. Duff	G. T. Scott	Mrs.O.R.Williamson
L.M.S.	A. L. Warnshuis	Miss M. E.Burton	F. H. Hawkins	H. T. Hodgkin
Coopted		E. M. North	F. D. Gamewell	S. D. Gamble
		V.S.Merle-Smith	Miss E.F.Pendleton	C. T. Ludington
		Mrs. J. M. Avann	Dr. R. E. Vinson	(1 vacancy)

The following actions were adopted by the Trustees of Yenching University by circulation vote:-

T-3100 VOTED that the Trustees of Yenching University hereby rescind their action T-2820 adopted April 23rd, 1930, whereby the Trustees accepted Appropriation RF 30019 of the Rockefeller Foundation for $250,000; and that the Trustees hereby release the Rockefeller Foundation from any obligation which may have been created by this acceptance of the said appropriation.

T-3101 VOTED that the Trustees of Yenching University record their profound appreciation of the generosity of the Rockefeller Foundation as revealed in action RF 32081 appropriating $250,000 for the endowment of Natural Science of Yenching University, and that the Trustees accept this appropriation on the conditions therein set forth.

T-3102 VOTED that the Trustees of Yenching University accept with warm appreciation the amended form of Appropriation RF 30020 adopted by the Executive Committee of the Rockefeller Foundation on July 12, 1932.

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0211

MINUTES OF JOINT MEETING
COMMITTEE ON BUDGET
COMMITTEE ON PROMOTION
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT

1:00 P. M., Wednesday, September 21, 1932

Room 606, 150 Fifth Avenue, New York City

List of Members

Committee on Budget	Committee on Finance, Property, and Investment		Committee on Promotion
*G.G.Barber	*G.G.Barber	Mrs. J.H.Finley	Mrs.J.H.Finley
F.D.Gamewell	*L.R.Rounds	*Mrs.Wm.Boyd	*E.M.McBrier
*G.T.Scott	*E.M.McBrier	G.M.Duff, Alt.	*Prof.W.J.Thompson
*Mrs.O.R.Williamson	*S.D.Gamble	*W.J.Thompson,Alt.	
Pres.E.F.Pendleton	*A.L.Warnshuis	*Mrs.O.R.Williamson,Alt.	
Mrs.R.E.Speer,Alt.			

Those whose names are starred above were present, as were Dr. N. Gist Gee, and the Secretary.

Mr. Barber presided.

The meeting was opened with prayer led by Dr. Scott.

Excuses of absence were presented on behalf of absent members.

APPROVAL OF MINUTES

BPF-3103 VOTED to approve as distributed the Minutes of the Joint Meeting of the Executive and Finance Committees held June 28, 1932.

REPORT OF TREASURER

The Committees reviewed the Report of the Treasurer of the Board of Trustees for the fiscal year ending June 30, 1932, which had been distributed in advance of the meeting. After a discussion of various matters in the Treasurer's Report, it was

BPF-3104 VOTED to report to the Trustees of Yenching University that the Report of the Treasurer of the Board for the fiscal year ending June 30, 1932 has been reviewed, and to recommend to the Trustees that this Report be received and placed on record.

CLEARANCE OF PENDING FINANCIAL MATTERS

The Assistant Treasurer presented an informal summary of the general financial situation of the University on September 15, together with a number of specific recommendations for actions to be considered by the Committees.

(a) Setting up of Endowment Fund for Natural Science. Attention was called to the necessity for making certain adjustments in the Yenching accounts to complete the process of setting up in the endowment section the Natural Science Endowment Fund. It was

3 0 0 0 4 6 6 4

0213

BPF-3105 VOTED that the Undesignated Endowment Fund, now standing at $4,095.00, be transferred to the Endowment for Natural Science, and that payments on pledges now outstanding on this fund (amounting to $4,185.00) be likewise credited to Natural Science Endowment.

BPF-3106 VOTED that the Mary Huggins Gamble Fund, together with future payments toward this fund, be designated as a part of the Natural Science Fund, but without losing its separate identity.

BPF-3107 VOTED that the undesignated contributions received by the Yenching Promotional Office from July 1, 1929 to June 30, 1932, totalling $14,700.88, be transferred to the Endowment of Natural Science, and that payments on outstanding undesignated pledges, amounting to $2,150.00, be likewise applied, it being understood that this supersedes previous actions whereby a portion of these undesignated contributions were allocated to the reduction of the Promotional deficit.

BPF-3108 VOTED that in accordance with actions Y-502 and T-3036 the Yenching Woman's College General Endowment Fund, amounting on this date to $56,762.78 book value, of investment securities as per the list attached to these minutes as Appendix A, together with $9,878.80 of cash awaiting investment, be transferred to the Yenching University Endowment for Natural Science; that outstanding pledges on this fund be likewise applied when received; and that the Trustees of Yenching University pay over to the Woman's College budget annually a sum equal to 5% on the funds thus transferred (accepting securities at book value) until this endowment fund shall be restored to the Woman's College through the securing of new gifts.

(b) Allocation of Undesignated Receipts 1928 Campaign. Attention was called to the fact that there was on hand the sum of $12,865.00 1928 Campaign undesignated receipts. All general University objectives in the 1928 campaign which should be met from undesignated receipts have now been cleared, except an item of $90,000.00, which it was originally proposed, though never formally authorized, be used for the completion of the Lake Front Dormitory group. After considering the seriousness of the deficits now standing in both the Plant section and the Promotional section of the University accounts, the Committees expressed their judgment that these available receipts were more urgently needed for the clearance of outstanding deficits for which no other funds were available, than for undertaking any new construction at this time. It was therefore

BPF-3109 VOTED (1) that $1,989.69 of this $12,865.00 of 1928 Campaign undesignated receipts be used to clear the deficit standing on Unit A of the Lake Front Dormitory Group; and that Unit A, together with Unit B (which was erected with funds secured on the field), be transferred to the Completed Buildings Section of our accounts.

(2) that the remaining $10,875.31, together with such other payments as may be received on undesignated pledges in the 1928 Campaign, shall be applied to the present deficit in the Campaign section, amounting at the present time to $43,104.93, until that deficit is cleared or the Trustees may give further designation to such gifts.

3 0 0 4 6 6 4

0214

(c) Transfer of Swiss Committee Endowment. It was noted that thus far the Swiss Committee Endowment fund and investments have been carried in the Current Special Section, but that the present position of this account is such that it is more logical that they be transferred to the Endowment section. It was therefore

BPF-3110 VOTED that the Treasurer be authorized to transfer the Swiss Committee fund and investments from the Current Special section to the Endowment section, setting them up there as separate accounts so as to maintain their identity.

RESTUDY OF 1932-33 BUDGET

An analysis was presented of the estimated income available through the Board of Trustees for the fiscal year ending June 30, 1933. This analysis had been corrected to September 15, and study of this analysis showed that (1) there would be substantial loss of income on endowment securities for the current fiscal year, but that this would be approximately equalled by the additional income which will accrue from the funds being received from the Rockefeller Foundation and from individual donors for the endowment of Natural Science; (2) that there will be a net decrease in cash contributions from the four cooperating Mission Boards, but that this decrease can probably be covered by the small surplus available at the end of the fiscal year 1931-32; (3) that the contribution of Princeton-Yenching Foundation has been reduced from G. $10,000.00 to G. $7,000.00.

The Secretary also reported the receipt of a cablegram from the Field Treasurer, under date of September 9th, requesting a more satisfactory estimate of income for the College of Natural Science.

After detailed consideration of the present budget situation it was

BPF-3111 VOTED to recommend to the Trustees

(a) that the Trustees notify the University that the Princeton-Yenching Foundation has been compelled to reduce its cash appropriation for the year 1932-33 from G. $10,000.00 to G. $7,000.00; and that in view of the fact that this College has been an independent financial entity drawing its support from the Princeton-Yenching Foundation and the Laura Spelman Rockefeller Fund, the Trustees request the College of Public Affairs to adjust its budget accordingly.

(b) that the Trustees' appropriation to the 1932-33 budget be allowed to stand as set forth in action T-3040, except for the reduction of G. $3,000.00 in specially designated income from the Princeton-Yenching Foundation.

(c) that the surplus of G. $2,371.76 available from the fiscal year 1931-32 be included with income applicable to the 1932-33 budget.

PROMOTIONAL MATTERS

(a) Arrangements with Dr. Gee. The Committee extended a warm welcome to Dr. Gee and assured him of its desire to cooperate with him in every possible way in his

3 0 0 4 6 6 4
0215

service for Yenching University. Dr. Gee withdrew from the meeting while the Committees discussed the details of arrangements between himself and the University. It was

BPF-3112 VOTED that, in accordance with the recommendation of President Stuart, the Committees approve granting to Dr. Gee the usual pension allowance of 5% in addition to his regular salary and to be paid in the same manner as his salary; and that in view of the fact that Dr. Gee has for many years been carrying an annuity policy in the Teachers Insurance and Annuity Association of America, the Committees approve the continuation of his annuity policy in that Association, in lieu of the securing of a new policy with the Sun Life Assurance Company of Canada.

BPF-3113 VOTED that the necessary expenses for travel, office space, stenographic assistance, and the like, in connection with Dr. Gee's service in the United States, be charged against the supplementary budget of the Yenching Promotional Office for the fiscal year 1932-33.

BPF-3114 VOTED to recommend to the Trustees that they confirm the action of the Board of Managers electing Dr. Gee Vice-President of Yenching University for the year ending June 30, 1933, his duties in America to be determined by the Trustees in consultation with the Board of Managers.

(b) Promotional Work in California. The Committees gave consideration to comments in Dr. Stuart's letter of July 21, 1932 with regard to promotional work in California, and particularly with regard to the services of Mr. P. L. Wills. It was

BPF-3115 VOTED to refer to the Promotional Committee with power the matters discussed by Dr. Stuart in his letter of July 21, 1932 regarding promotional work in California.

INVESTMENT MATTERS

Mr. McBrier reported that the Committee on Investments has been in constant touch with the University's financial advisors, Young & Ottley, and has been watching the market situation closely. At the present time funds available for investment have been placed temporarily in U. S. Government bonds pending more permanent investment.

PROPOSED DISCOUNT ON LAND CONTRACTS

The Committees gave consideration to a letter from Will St. John & Company, one of the real estate agencies handling the Wallace Property contracts in Detroit, in which inquiry was made as to whether the Trustees would be willing to offer a 10% discount on the amount due on one of these lots in order to effect immediate settlement. It was the Committees' judgment that this question is an important one because the decision in this individual case would create a precedent for handling the other contracts on which balances are due. In view of the fact that further study of the proposal was necessary it was

3 0 0 4 6 6 4

0 2 16

BPF-3116 VOTED to refer with power to the President and Treasurer of the Board of Trustees the question raised by Will St. John & Company as to giving of discounts in order to effect immediate settlement of amounts outstanding on Wallace Property Contracts.

The Committees adjourned.

B. A. GARSIDE

Secretary

3 0 0 4 6 6 4

0217

Appendix "A"

WOMEN'S COLLEGE SECURITIES TRANSFERRED TO NATURAL SCIENCE ENDOWMENT

Par Value	Security	Cost
6,000	Brooklyn Edison 5s '52	$ 5,842.50
2,000	City of Chicago Judgment Funding Bd. 4s 1933	1,985.00
9,000	First Mtge Title & Guaranty Co. New Rochelle Mtge 5½s, 1934	9,000.00
3,000	Iowa Nebraska Power & Light Co. 5s, 1957	2,736.00
5,000	Lawyers Title & Guaranty Co. 1001 President St. Brooklyn 5½s, 1933	5,000.00
11,000	Lawyer Title & Guaranty Co. 57 Lincoln Road, Brooklyn, 5½s, 1935	11,000.00
5,000	Lawyers Title & Guaranty Co. 119 Eastern Parkway, Brooklyn 5½s, 1935	5,000.00
500	Lawyers Title & Guaranty Co. CTF. 191 Ditmars Ave., Brooklyn, 5½s, 1934	500.00
5,000	Milwaukee Elec. Railway & Light 5s, 1971	5,087.50
5,000	Municipal Securities Corp. Chicago, 6s, 1933 (defaulted)	5,021.78
4,000	Oklahoma Gas & Electric Co. 5s, 1950	4,090.00
1,500	Village of Mundelein, Illinois 6s, 11/1/32	1,500.00
		$56,762.78

3 0 0 0 4 6 6 4

0218

MINUTES OF MEETING
TRUSTEES OF YENCHING UNIVERSITY

3:00 P. M., Wednesday, September 21, 1932

150 Fifth Avenue, New York City

List of Members

Board	1932	1933	1934	1935
A.B.C.F.M.	F.H.Warner	(1 vacancy)	Mrs.L.O.Lee	*L.R.Rounds
Methodist	*Mrs.Wm.Boyd	(1 vacancy)	*E.M.McBrier	*W.J.Thompson
Presbyterian	*G.G.Barber	G.M.Duff	*G.T.Scott	*Mrs.O.R.Williamson
L.M.S.	*A.L.Warnshuis	Miss M.E.Burton	F.H.Hawkins	H.T.Hodgkin
Coopted		*E.M.North	F.D.Gamewell	*S.D.Gamble
		V.S.Merle-Smith	Miss E.F.Pendleton	C.T.Ludington
		Mrs.J.M.Avann	Dr.R.E.Vinson	Ralph B.Lloyd

Guests:- *Mr. Wm. Boyd, *N. Gist Gee, *B. M. Hedrick, *F. T. Cartwright.

Those whose names are starred above were present, as was the Secretary.

Mr. Barber, the President of the Board, presided. The meeting was opened with prayer led by Dr. Gee.

Apologies for absence were presented on behalf of members who were unable to be present.

APPROVAL OF MINUTES

T-3117 VOTED to approve as distributed the Minutes of the following meetings:-

Trustees:- April 14, May 13, July 22, 1932.
Yenching College Committee:- April 13, 1932.
McBrier Foundation Committee:- April 14, 1932.
Committee on Finance, Property, Investment, and Promotion:-
April 15, May 6, June 13, June 28, 1932.
Executive Committee:- April 22, May 4, May 31, June 28, July 13, 1932

WELCOME TO DR. N. GIST GEE

Mr. McBrier, at the request of the Chairman, introduced Dr. Gee and invited him to address the Board. Dr. Gee stated that he would prefer to reply to any questions that might be raised, either immediately or during the meeting, rather than to take the time of the Board by giving any formal address. He assured the Board that he had come to America to assist in every way possible with the work of Yenching University, and that he was eager to cooperate with the Trustees. For ten years Dr. Gee has been intimately acquainted with Yenching University, through his connection with the Rockefeller Foundation. He stated that Yenching has been doing most outstanding work of any institution in China in the field of Natural Science, and stressed the importance of maintaining and developing the fine program that the University has developed in this field.

Dr. Gee withdrew from the meeting for a time, and there was presented to the Board Action BPF-3114 of the joint meeting of the Committees on Budget, Finance, and Promotion, which had been held just before the Trustees convened. After discussion of this recommendation it was

3 0 0 4 6 6 4
0219

T-3118 VOTED that the Trustees of Yenching University heartily confirm the action of the Board of Managers in electing Dr. N. Gist Gee Vice President of Yenching University for the year ending June 30, 1933, his duties in America to be determined by the Trustees in consultation with the Board of Managers.

T-3119 VOTED that the President, Treasurer, and Secretary of the Board of Managers be appointed a special committee to consult with Dr. Gee with regard to his duties, to correspond with the field regarding these matters, and to present a later report with recommendations to the Board of Trustees.

PROMOTIONAL MATTERS

Mr. Hedrick spoke briefly of the promotional plans for the coming year, stating that it is not intended to conduct any intensive campaign in the near future, but rather to carry on quiet cultivation and building up of support. An Advisory Committee of prominent men has been organized in New York City and it is planned to develop similar committees in other large cities. Mr. Hedrick emphasized the necessity of keeping the active interest of all Western friends of Yenching just at this time when so many urgent calls for support are being made. The University would soon be crowded out of the consciousness of our Western friends by the multitude of other requests for their support, if the University did not continue to keep them informed of its work and its needs.

Mr. McBrier reported to the Board the list of objectives for which contributions will be sought during the coming year. After a discussion of this list, and suggestions as to the inclusion of other items already approved by the Trustees it was

T-3120 VOTED to refer with power to the Promotional Committee the preparation of a list of the approved promotional objectives for which contributions will be sought during the coming year.

TREASURER'S REPORT

The Board gave consideration to the Report of the Treasurer of the Board of Trustees for the fiscal year ending June 30, 1932. The Secretary stated that the Finance Committee had already examined the report and found no items requiring specific action by the full Board. Upon recommendation of the Finance Committee it was

T-3121 VOTED to receive and place on record the Report of the Treasurer of the Board of Trustees for the fiscal year ending June 30, 1932.

REVISION OF 1932-33 BUDGET

The Committees on Budget and Finance reported the recommendations made at their joint meeting held earlier in the day, and after a discussion of this report it was

T-3122 VOTED to approve, on recommendation of the Committees on Budget and Finance, the following action relative to the revision of the contribution of the Trustees of Yenching University toward the budget of the fiscal year ending June 30, 1933:-

3 0 0 4 6 6 4

(a) that the Trustees notify the University that the Princeton-Yenching Foundation has been compelled to reduce its cash appropriation for the year 1932-33 from G$10,000.00 to G$7,000.00; and that, in view of the fact that this college has been an independent financial entity drawing its support from the Princeton-Yenching Foundation and the Laura Spelman Rockefeller Fund, the Trustees request the College of Public Affairs to adjust its budget accordingly.

(b) that the Trustees' appropriation to the 1932-33 budget be allowed to stand as set forth in action T-3040, except for the reduction of G$3,000.00 in specially designated income from the Princeton-Yenching Foundation.

(c) that the surplus of G$2,371.76 available from the fiscal year 1931-32 be included with income applicable to the 1932-33 budget.

ACTION OF ROCKEFELLER FOUNDATION REGARDING ENDOWMENTS

The Board gave attention to the following letter received from the Rockefeller Foundation under date of August 10, 1932:-

"In connection with the Foundation's first payment upon its appropriation RF 32081, I beg to inform you of the following provisions enacted by the Trustees of the Rockefeller Foundation for liberalization in future of all gifts made for endowment:

It is the desire of the Rockefeller Foundation that this gift, whether the income only is spent or the principal as well, shall always be regarded as available for use in the broadest way so as best to promote the general purpose for which it is made. With this in mind, the following provisions have been drawn:

1. If at any time the institution or institutions then holding the gift enter into consolidation or merger with another institution or institutions, any new institution thus created shall be free to use the gift in accordance with the provisions in paragraphs numbered three and four of this memorandum.

2. If at any time in the judgment of those then responsible for the use of the gift the general prupose for which it was made can thereby be better served, the gift may be transferred in whole or in part to some other institution or institutions, the new holder or holders to be free to use it in accordance with the provisions in paragraphs numbered three and four of this memorandum.

3. Ten years after the date of the gift, if, in the judgment of those then responsible for its use, the general purpose for which it was made can thereby be better served, the income may be used in whole or in part for some specific purpose other than that for which the gift was originally made, such specific purpose to be as closely akin to the original purpose as may be found practicable at the time.

4. Fifty years after the date of the gift, not only the income but the principal as well may be expended in whole or in part by those then responsible for its use, either for the specific purpose for which

3004644

0221

the gift was originally made or for any other specific purpose which in their judgment will best promote the original general purpose of the gift, with the provision, however, that such other specific purpose shall be as closely akin to the original purpose as may be found practicable at the time.

Will you please inform the Trustees of Yenching University so that the above provisions may be a matter of record?"

After consideration of this letter it was

T-3123 VOTED that the Trustees of Yenching University express to the Rockefeller Foundation its profoundest appreciation of the wise and notable action of the Foundation for the liberalization in future of all gifts made for endowment; and that the Trustees hereby accept these provisions of the Rockefeller Foundation as applying to the endowment fund received from the Foundation under its Appropriation RF 32081.

GIFT FROM HARVARD-YENCHING INSTITUTE FOR NATURAL SCIENCE

The Secretary called attention to the phraseology of the action by the Board of Trustees of the Harvard-Yenching Institute on June 20, 1932, making a conditional appropriation toward the Natural Science Endowment Fund of Yenching University, this appropriation providing that "the Trustees of the Harvard-Yenching Institute hereby authorize the Treasurer to pay to the Treasurer of Yenching University such amount as may be necessary to complete $250,000, to meet these conditions, but not to exceed the sum of $25,000." The Acting Chairman and the Treasurer of the Institute have expressed their willingness to make early payment of $25,000 on this appropriation in order that the University may obtain an equal amount from the Rockefeller Foundation, but have suggested that this be done on the understanding that if collections on all pledges now outstanding for the Natural Science Endowment Fund shall later exceed $250,000, the University will return to the Institute, or will credit toward the regular appropriations of the Institute, the balance of this $25,000 not required to complete the fund to match the Rockefeller gift. After discussion it was

T-3124 VOTED that the Trustees of Yenching University hereby agree that payment of $25,000 by the Harvard-Yenching Institute toward the Natural Science Endowment Fund of Yenching University would be accepted by the Trustees on the understanding that if, when all collections are made on pledges outstanding as of June 30, 1932 designated for the Natural Science Endowment Fund, the total amount thus received, including the gift from the Institute, shall be in excess of the required total of $250,000, the Trustees will refund to the Institute such portion of this $25,000 contribution from the Institute as is not required to complete the fund of $250,000.

or allocated to B.M.G.

ELECTION OF MR. RALPH B. LLOYD AS TRUSTEE OF YENCHING UNIVERSITY

The Secretary reported that President Stuart has proposed the election of Mr. Ralph B. Lloyd, 5410 Wilshire Boulevard, Los Angeles, California, as a coopted Trustee, and that Mr. Franklin Warner has heartily endorsed this suggestion. Dr. Gee stated that while in California he had met Mr. Lloyd and spoke warmly of his interest in Yenching University and his fine qualifications for membership on the Board. It was

0222

T-3125 VOTED that the Trustees of Yenching University hereby elect Mr. Ralph B. Lloyd as a coopted Trustee in the class of 1935.

RESIGNATION OF DR. JAMES L. BARTON

The Secretary reported that notification has recently been received from the American Board of Commissioners for Foreign Missions that Dr. James L. Barton presented his resignation as a Trustee of Yenching University, due to the fact that he is retiring from active participation in the work of the American Board. A number of those present spoke warmly of Dr. Barton's prolonged and invaluable service as a Trustee of Yenching University and expressed profound regret at his withdrawal from active membership on the Board. The following action was unanimously adopted:-

T-3126 VOTED that the Trustees of Yenching University record the resignation of the Rev. Dr. James L. Barton as a Trustee of the University with deep gratitude for his sixteen years on the Board. His service (as the Secretary of one of the four founding Mission Boards) began even before the origin of the University in the completion of the plan of union in 1915. Always forward looking in purpose, irenic and practical in decision, of large service in increasing the funds of the University on important occasions, Dr. Barton leaves the Board with the warm regard and esteem of all his fellow-trustees and the University officers.

The question arose as to whether Dr. Barton's resignation as a Trustee of Yenching University carried with it his withdrawal as a representative of Yenching on the Board of Trustees of the Harvard-Yenching Institute. Dr. North was asked to make an investigation on this point.

MINUTES OF ANNUAL MEETING

The Secretary reminded the members of the Board that the Minutes of the Annual Meeting of the Board of Managers held on June 16, 1932, together with the reports of the administrative officers of the University presented at that meeting, were distributed to the Trustees July 18, Inasmuch as separate action had already been taken on matters requiring special treatment it was considered unnecessary to take up the actions of this meeting seriatim. It was

T-3127 VOTED to make record of the receipt of the Minutes of the Annual Meeting of the Board of Managers held on June 16, 1932, and to express the profound appreciation of the Board of Trustees for the splendid accomplishments of the administration, faculty, and student body during the academic year 1931-32, as revealed by the reports submitted to the Annual Meeting of the Board of Managers.

REPORT BY PRINCETON-YENCHING FOUNDATION

Mr. Gamble, as President of the Board of Trustees of the Princeton-Yenching Foundation, reported on various matters discussed by the Executive Committee of the Foundation at a meeting held on September 20. He mentioned particularly problems in connection with the securing of funds for the work of the Department of Jurisprudence, and stated that the Foundation has found it necessary to continue its policy of accepting no additional financial responsibility for the Department of Jurisprudence, beyond the authorization already given the

3 0 0 4 6 6 4

0223

Department of Political Science to divide with Jurisprudence its one-third share of funds. He also stated that, due to falling off in receipts by the Foundation, together with the progressive dimunition in the amount being received from the Laura Spelman Rockefeller Fund, the departments to which the Princeton-Yenching Foundation is contributing its support are facing serious financial problems.

The Board discussed informally the possibilities of a closer cooperation in promotional work between the Princeton-Yenching Foundation and the general Yenching University Promotional Office.

The meeting adjourned with prayer led by Dr. Thompson.

B. A. GARSIDE

Secretary

3004664

0224

MINUTES OF A MEETING
OF THE COMMITTEE OF YENCHING COLLEGE FOR WOMEN

Prince George Hotel, N. Y.
October 28, 1932.

Members Representing	1931	1932	1933	1934	1935	1936
WFMS						
ABCFM				*Miss Kendrick	*Miss Rogers	
Presbyterian Board	*Miss Gouldy	*Dean Franklin *Mrs. Roys *Mrs. Finley				
Wellesley College				Pres. Pendleton		
Wellesley Alumnae Trustees	*Mrs. Williamson	*Mrs. Boyd	*Mrs.Avann *Dr.North	*Mrs. Parlin *Mrs. Lee		Mr. Warner
Coopted		*Mrs. Cavert		Mr. Garside *Mrs. Slade Mrs. Speer		

Those whose names are starred were present. Also Dr. N. Gist Gee, Vice-President of Yenching University.

Mrs. Williamson presided.

Prayer was offered by Dr. Gee.

Messages of regret were presented from Pres. Pendleton, Miss Burton, and Mrs. Speer.

Miss Margaret Rogers was introduced as a member of the Committee.

The Minutes were read and approved.

The Secretary made a brief report referring to the fine way in which the new Dean, Miss Ssu-Tu appears to be taking hold of her work; the successful outcome of the campaign of the Trustees to match the gift to the College of Natural Sciences from the Rockefeller Foundation; to the sailing of Miss Anne Cochran for work in the English Department, and to progress in the organization of the Associated Boards for Christian Colleges in China.

Y - Action 504 - It was voted that the Yenching College Committee felicitate the Trustees of the University on the success of their effort to match the first conditional grant of the Rockefeller Foundation toward the endowment of Natural Sciences and express its great appreciation of the personal work done by members of the Board of Trustees.

In the absence of the Treasurer and Assistant Treasurers, Miss Sakmann presented a report of the Treasurer as of June 30,1932. The report shows a balance credit of plant funds totaling $30,992.65, with cash balances as follows:

Endowment	$7,899.39
Plant	19,503.19
Current General	12,954.55
Current Special	163.99
	$ 40,521.12

Y - Action 505 - It was voted to accept the Treasurer's report and place it on file.

Y - Action 506 - It was voted that the Yenching College Committee send to Mr. Louis A. Bowman, former Treasurer of the Committee, a message of affectionate greeting, with appreciation of his work in the wise investment of the funds of the College.

Mrs. Franklin reported for the Committee on Promotion that seven new names had been added to our mailing list; that two letters, one written by Miss Grace M. Boynton, the other by the new Woman's College Dean, Miss Ssu-Tu, had been sent to our mailing list since the last meeting and that the general plan of promotion was to win friends for the college before asking for gifts.

Dr. Gee spoke of the University plans for promotion.

Miss Kendrick reported for the Candidate Committee. The need for a director of physical education has been temporarily met in the engagement of Miss Editha Stone for one year. The exact needs in the way of additional faculty members for next year are not yet accurately known.

Mrs. Roys spoke of the work of the Committee on student exchange. Mrs. Slade entered and made a further report of the work of the Committee. As the thinking of the Committee is taking shape, the thought is rather of students in certain selected American Colleges having their Junior year in Yenching than of a real student exchange.

Y - Action 507 - It was voted that the Sub-Committee on Student exchange be requested to continue its study not only as to the general feasibility of a plan of this kind, but as to specific questions of curriculum and other details.

The cabled request of the field for authorization to build an infirmary for the Woman's College was presented and letters just received from Dean Ssu-Tu and Dr. Nutting were read.

Y - Action 508 - It was voted that the Yenching College Committee approves of the erecting of a permanent rather than a temporary infirmary for women, and requests the Building Committee on the field to forward as soon as possible suggested plans with estimates, necessary funds to be provided from the current surplus on the field.

Mrs. Boyd presented a suggestion that had reached her through a letter from Pres. Stuart that the students of the University would be interested in raising money for the completion of the swimming pool in the Boyd Gymnasium on condition that the pool be used by both men and women.

Y - Action 509 - It was voted that in response to the suggestion that men students help in raising money for the completion of the swimming pool in the Boyd gymnasium on condition that men have the privilege of using the pool, the Yenching College Committee express its conviction that the decision as to the practicability of the use of a swimming pool by both men and women should rest with the women members of the University faculty, without regard to the question of how the money is raised.

3004664
0226

The need for an additional dormitory was presented and

Y - Action 510 - It was voted to ask the field to present a revised estimate of the cost of a fifth dormitory, including equipment as a separate item, together with the urgency of the need.

Mrs. Avann made a brief statement as to progress in the organization of the Associated Boards for Christian Colleges in China and it was voted:

Y - Action 511 - That the Yenching College Committee approve the provisional constitution for the Associated Boards of Christian Colleges in China and nominate its chairman as a member of the Executive Committee of the Associated Boards.

Y - Action 512 - It was voted to send Mrs. Frame a message of love and good wishes from the Committee.

The meeting adjourned at twelve o'clock noon.

/S/ EULA B. LEE
Secretary

Please notify Secretary promptly of errors or omissions.

3004664

MINUTES OF MEETING

TRUSTEES OF YENCHING UNIVERSITY

1:00 P. M., Friday, October 28, 1932
Room 300, 150 Fifth Avenue, New York City

List of Members

Board	1932	1933	1934	1935
A.B.C.F.M.	F.H.Warner	(1 vacancy)	*Mrs. L. O. Lee	L. R. Rounds
Methodist	*Mrs. Wm. Boyd	(1 vacancy)	*Mr. E.M. McBrier	*W. J. Thompson
Presbyterian	*G. G. Barber	G. M. Duff	*G. T. Scott	* Mrs. O.R. Williamson
L.M.S.	A.L. Warnshuis	Miss M.E. Burton	F. H. Hawkins	H. T. Hodgkin
Coopted		*E. M. North	*F. D. Gamewell	*S. D. Gamble
		V. S. Merle-Smith	Miss E.F.Pendleton	C. T. Ludington
		*Mrs. J.M.Avann	Dr. R.E.Vinson	Ralph B. Lloyd

Executives:- *Dr. N. Gist Gee, *Mr. B. A. Garside, *Mr. C. A. Evans.

Those whose names are starred above were present as were the following members of the Committee of the Yenching College for Women:- Miss J. A. Gouldy, Dean Lucy J. Franklin, Mrs. C. K. Roys, Mrs. C. C. Parlin, and Mrs. John H. Finley.

Mrs. Williamson, the Vice-Chairman of the Board, presided until the arrival of Mr. Barber, the Chairman of the Board.

The meeting was opened with prayer by Dr. G amewell.

Apologies for absence were presented by the Secretary.

APPROVAL OF MINUTES

T-3128 VOTED to approve as distributed the Minutes of the meeting of the Trustees held on September 21, 1932, and the Minutes of the Joint Committee meeting held on September 21st, 1932.

MATTERS AFFECTING ROSTER

The Secretary stated that Mr. Ralph B. Lloyd has indicated his willingness to accept the position of a coopted member of the Trustees of Yenching University, to which he was elected on September 21st.

A letter was presented from Mr. V. S. Merle-Smith tendering his resignation as a coopted Trustee, due to the pressure of business and of other important charitable obligations. A number of members of the Board expressed their sincere regret that Mr. Merle-Smith was contemplating withdrawal from the Board, and the hope was expressed that he might be persuaded to reconsider his decision. It was therefore

T-3129 VOTED to defer action on Mr. V. S. Merle-Smith's resignation as a coopted Trustee of Yenching University, and to record the hope of the Board that Mr. Merle-Smith will be willing to reconsider this decision.

3004664
0229

REPORT OF AUDIT

The Committee on Audit presented the report prepared by Chambellan, Berger and Welti, covering their audit of the books and accounts of the Treasurer of the Yenching Trustees for the fiscal year ending June 30, 1932. It was pointed out, however, that inasmuch as this report had reached the Committee just before the meeting began, there had been no opportunity for a full examination of the report. It was

T-3130 VOTED to receive and place on file the report of the audit made by Chambellan, Berger and Welti, for the fiscal year ending June 30, 1932, with the understanding, however, that the Committee on Audit will review this report carefully, and will deal with any matters therein requiring attention.

Note:- Immediately after the adjournment of the meeting of the Trustees, the Committee on Audit made a careful study of this report, and found that, w ith the exception of one or two minor items already cleared by the Treasurer's Office, there was nothing in the report requiring special attention.

REPORT BY COMMITTEE OF YENCHING COLLEGE FOR WOMEN

Mrs. Lee summarized briefly various matters dealt with by the Yenching College Committee at its meeting on October 28th. She mentioned particularly the action taken with regard to the erection of an Infirmary for women. It was

T-3131 VOTED that the Trustees endorse the action of the Yenching College Committee, by which the Committee "approves the erection of a permanent, rather than temporary, Infirmary for women, and requests the Building Committee on the field to forward as soon as possible suggested plans with estimates, funds to be provided for by current surplus on the field."

RECOMMENDATIONS FROM ASSOCIATED BOARDS

The Trustees gave consideration to the recommendations arising from the organization meeting of the Associated Boards for Christian Colleges in China held on October 27, 1932. All members of the Board of Trustees and of the Yenching College for Women are members of the Associated Boards, and most of those present at the meeting of the Yenching Trustees had attended the meeting of the Associated Boards on the preceding day. It was

T-3132 VOTED that the Trustees of Yenching University give their hearty approval to the Provisional Constitution of the Associated Boards for Christian Colleges in China as adopted in substance at the meeting held on October 27th, 1932; and that they take this action with the understanding that the Associated Boards may make further modifications, at the time of its first annual meeting, in the phraseology and arrangement of this Provisional Constitution but not of its essential content, without the necessity of further approval by the Yenching Trustees.

T-3133 VOTED that the Trustees of Yenching University nominate representatives on the Executive Committee of the Associated Boards as follows:- Mr. George G. Barber and Dr. Frank D. Gamewell as principals, and Dr. George T. Scott and Dr. Eric M. North as alternates.

3004664

0230

PROMOTIONAL MATTERS

Dr. Gee and Mr. Thompson reported briefly on promotional activities since the last meeting of the Trustees. No matters were brought up requiring formal action.

REVISED BUDGET FOR JOURNALISM 1932-33

The Secretary presented correspondence from the field recommending minor changes in the Journalism Budget for 1932-33, which was adopted on June 13, 1932, by action FBP-3074. It was

T-3134 VOTED to modify the expenditures authorized for the Department of Journalism during the fiscal year 1932-33, as originally approved by Action FBP-3074, as follows:-

Proposed by Department of Journalism,
October 1, 1932.

REVISED BUDGET

Department of Journalism, Yenching University

1932-33

Expenditures

Hin Wong, Professor		LC$4,320	
J. C. Sun, Part-time Lecturer		1,000	
Huang Li-ching, Secretary (On Sick Leave)			
July, August, September @ $75		225	
Miss Yeh Tang-ti, Acting Secretary @$40 (10 mo.)		400	
Miss Tan Chao-ying, Part-time Graduate Assistant		275	
Kuan Yi Hsien, Part-time Lecturer		800	
Chang Hsiang-ting, Part-time Lecturer		400	
Hsieh Yu-lan, Student Assistant		200	
David C. H. Lu, Assistant		1,260	
Su Liang Ke, Assistant		500	
Expenses and Equipment		2,700	
Publications ($2,000 less $1,000 for Gazette)		1,000	
Yenching Gazette (English Edition)		2,800	
Wages and Servants		200	
Medical and Dental		180	
Hin Wong, Rent		600	
Journalism Week		300	
Contingent		500	$17,660
Vernon Nash, Assistant Professor(4/9)	G. $1,600		
M - Y Fellow, J.D.White	950		
Annuity, Mr. Nash	100		$2,650
Promotional Budget			
Vernon Nash (5/9)	2,000		
Promotional Expenses	1,000		3,000
			$5,650

The meeting adjourned with prayer.

B. A. GARSIDE,
Secretary

3004664
0231

MINUTES OF JOINT MEETING
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT
COMMITTEE ON PROMOTION

2:00 P. M. Friday, October 28, 1932
Room 300, 150 Fifth Avenue, New York City

List of Members

Committee on Finance, Property and Investment			Committee on Promotion
*G. G. Barber	A. L. Warnshuis	*Mrs. Wm. Boyd	*Mrs. J. H. Finley
L. R. Rounds	*Mrs. J. H. Finley	*Mrs. O.R.Williamson, Alt.	*E. M. McBrier
*E. M. McBrier	*W. J. Thompson, Alt.	G. M. Duff, Alt.	*W. J. Thompson
*S. D. Gamble			

Those whose names are starred above were present, as was the Secretary.

Mr. Barber presided.

GENERAL SERVICES FOR PRINCETON-YENCHING FOUNDATION

The committees discussed proposals that there be included in the Yenching Home Administration budget the cost of the accounting work done for the Princeton-Yenching Foundation, together with rental of office space and telephone and switchboard service. This arrangement would make for closer relationships with the Princeton-Yenching group, would be of material assistance to them in dealing with their problem of high overhead costs without decreasing their responsibility for the support of their promotional work, and would in the final analysis make it possible for Princeton-Yenching to appropriate the amount thus saved directly to the work at the University for which they are responsible. Due to substantial reductions in the cost of Home Administration, it will be possible to cover these items for 1932-33 in the amount already appropriated for Home Administration.

It was

FP-3135 VOTED to inform the Trustees of the Princeton-Yenching Foundation that the Trustees of Yenching University would be happy to incorporate within the 1932-33 Yenching budget for Home Administration the following items which have heretofore been borne by the Princeton-Yenching Foundation:-

P.Y.F. accounting, including preparation of reports and financial correspondence (approx.)	$900.00
Rental of office space, telephone service, switchboard operation (approx.)	600.00
Approximate total	$1,500.00

APPROVAL OF INVESTMENTS

The Treasurer reported that the Committee on Investment, in accordance with the authorization given in Action E-3099, had made during the last two months the following purchases of government securities:-

3004664
0233

Par Value	Security	Rate	Cost	Market Oct.28
$ 16,000	U. S. Treasury Notes 3¼% Aug. 1936	100.00	$ 16,000.00	$ 16,360.00
200,000	U. S. 4th Liberty Loan 4¼% 1933-8	103.18	207,125.00	206,812.50
50,000	U. S. 4th Liberty Loan 4¼% 1933-8	103.17	51,765.63	51,703.13
150,000	U. S. Treasury Notes 3% May 1934	102.12	153,562.50	154,406.25
13,600	U. S. Treasury Notes 3% Apr. 1937	100.00	13,600.00	13,736.00
$429,600			$442,053.13	$443,017.88

It was

FP-3135 VOTED to approve the purchases of U. S. government securities as reported by the Committee on Investment.

The Committee adjourned.

B. A. GARSIDE,

Secretary

3004664

0234

MINUTES OF MEETING
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT
TRUSTEES OF YENCHING UNIVERSITY

2:30 P.M., Tuesday, November 22, 1932
Room 606, 150 Fifth Avenue, New York City

List of Members

*G. G. Barber, Chairman	A. L. Warnshuis	*W. J. Thompson, Alt.
L. R. Rounds, Vice-Chairman	Mrs. J. H. Finley	Mrs. O.R.Williamson,Alt.
*E. M. McBrier	Mrs. Wm. Boyd	G. M. Duff, Alt.
*S. D. Gamble		

Those whose names are starred were present; also B. M. Hedrick, B. A. Garside, and C. A. Evans.

The Chairman presided.

The meeting opened with prayer by Dr. W. J. Thompson.

Regrets were presented for Mrs. Williamson, A. L. Warnshuis, L. R. Rounds, and G. M. Duff.

APPROVAL OF MINUTES

Minutes of Special Meeting of Committee on Finance, Property, and Investment in conference with the Committee on Promotion held October 28, 1932 were approved as distributed.

JOURNALISM BUDGET INCREASE 1931-32

The Committee gave its attention to several requests from the field for funds to balance the 1931-32 Journalism Budget. It was found difficult to reach a satisfactory conclusion as to the merits of the request due to the lack of information as to the necessity for the increase. In studying the condition of the Journalism cash and pledges it was found that there should be a small surplus after deducting an approximate amount to cover this and next year's budgets if all pledges are paid. It was felt that the Committee would be safe in appropriating $537.44 Gold deficit shown in 1931-32. It was

F-3137 VOTED to authorize payment of $537.44 for the School of Journalism deficit of 1931-32 from the balance in Journalism funds which it now appears will be available on June 30, 1934, after budgets for 1932-33 and 1933-34 have been provided for.

CLOSING OF 1931-32 CONTRACT WITH PIERCE AND HEDRICK

A report from Mr. O. D. Wannamaker was presented. It included a detailed statement of funds and pledges secured, and offered a basis for adjusting the percentage payments under the terms of the contract. After generous allowances had been made by Pierce and Hedrick, they were paid $1,797.77 as commission. It was stated that later the firm had made a very liberal subscription of $500.00 toward the years budget, thus still further reducing the costs of the campaign. It was

3004664
0235

F-3138 VOTED to approve the percentage adjustment of $1,797.77 with Pierce and Hedrick to close the 1931-32 contract, and to express the deep appreciation of the Committee for the generous reductions by the firm and their very liberal subscription of $500.00 toward the present year's budget.

BUDGET INCREASE FOR MR. HARRY PRICE

A letter from Dr. Stuart was presented wherein a request was made for LC$50.00 rental per month to cover the cost of alterations in the President's residence which have been required to accomodate Mr. Price and his family. Members of the McBrier Foundation Committee present expressed their views and asked the judgment of the Finance Committee. After a study of the McBrier Income Account, the present appropriation toward the Price expense account, and a review of the securities held in principal account, it was quite evident that further allocation of McBrier Foundation income would be impossible and it was

F-3139 VOTED that while the Finance Committee appreciates the necessity for making the alterations as set forth in Dr. Stuart's letter of July 29, 1932, there is no balance remaining in the McBrier Foundation Income Account that can be properly appropriated for an item of repair or residence construction.

It was decided that apparently the only solution to the above problem would be to charge the expenditures to the Residence Account, and it was

F-3140 VOTED to authorize charging the President's Residence Account with the LC$1,200.00 required for alterations in the President's Residence.

EDUCATIONAL FUND FOR FOREIGN CHILDREN

It was reported that there had been received from the Field Treasurer, G$689.81 belonging to the Educational Fund for Foreign Children. The field requested that the Trustees accept the responsibility for investing and re-investing the above amount and other sums which are to be forwarded in the future. It was

F-3141 VOTED that this Committee recommend to the Trustees or Executive Committee the acceptance in trust of $689.81 Gold, to be known as the Educational Fund for Foreign Children, together with such other sums as may be forwarded for this fund in the future, and that all such funds be invested through the Committee on Finance, Property, and Investment.

FUNDS FOR HEATING MAINS

Consideration was given to a communication from the field covering adjustments in the current budget due to the allocation of LC$25,000.00 from the China Foundation toward the Re-insulation of the Heating Mains. As this amount was originally included in the budget, it was found necessary to secure other funds to replace same. The field proposed the use of savings in 1930-31 of LC$12,835.30 plus gain on exchange in 1931-32 of LC$6,442.00 leaving a balance of LC$5,722.70 which the Finance Committee was asked to appropriate from 1932-33 gain on exchange. In view of the lack of assurance as to the amount of gain in exchange to be available at the close of the year, it was

0236

F-3142 VOTED that the Committee has received and noted the request of the Managers that LC$5722.70 be appropriated from gain in exchange 1932-33 toward clearing the deficit in this year's budget caused by allocating funds for the re-insulation of Heating Mains, the LC$25,000.00 appropriated by the China Foundation; but the Committee should inform the field that no allocations can be made from this year's gain on exchange until the fiscal year has ended and our financial condition at that time has been determined. At that time the Finance Committee will be glad to give careful study to proposals from the field as to the use of any gains on exchange, the allocation of which must be a matter of conference between the Trustees and Managers as provided in Action T-3040, 1 (C)

FUND FOR WHEELER MEMORIAL CHAPEL

A communication from Mr. J. A. Farley was presented wherein the Trustees were requested to return $5,000.00 donated by Mrs. Farley and $25,000.00 by Mrs. Wheeler toward the Wheeler Memorial Chapel. As it was evident that the request eminated from conditions with which Dr. Stuart is most familiar and as he has also written a letter to the Farley family, under date of September 17, 1932, it was

F-3143 VOTED that in view of the fact that this Committee has no power to deal finally with the return of receipts in the Wheeler Memorial Fund, and also in view of Dr. J. Leighton Stuart's anticipated visit to America about March 1, 1933, action on Mr. Farley's request be deferred until Dr. Stuart has had an opportunity to confer with the Finance Committee.

WOMAN'S COLLEGE SURPLUS

Attention was called to surplus balances in the Woman's College accounts amounting to $12,362.92, of which approximately $2,000.00 will probably be required for the 1932-33 budget. As this is drawing only the small bank interest paid on checking accounts, it was recommended that $10,000.00 of this surplus be placed in a Savings or Trust account and that suitable action be taken to this end. It was

F-3144 VOTED that savings accounts be opened in the Bowery Savings Bank and the Emigrant Industrial Savings Bank in the name of the Woman's College, and surpluses to the total amount of $10,000.00 be divided between the two accounts, the following resolutions being approved

to

Resolved that an account be known as Trustees of Yenching University, College for Women Account be opened with the Bowery Savings Bank and that all drafts shall be signed by two officers or trustees whose signatures are subscribed hereto in accordance with Article 2, Section 5, of the General By-Laws.

Resolved that an account to be known as Trustees of Yenching University, College for Women Account be opened with the Emigrant Industrial Savings Bank and that all drafts shall be signed by two officers or trustees whose signatures are subscribed hereto in accordance with Article 2, Section 5 of the General By-Laws.

3 0 0 0 4 6 6 4

0237

RESIDENCE ACCOUNTS

The Secretary reported on correspondence relative to use of funds to clear the balance in the Alumnai Gate Account on the field. Under date of April 8, 1932, the Committee disapproved the use of Residence funds for the purpose, but further information from the field has shown such use to be permissable. It was

F-3145 VOTED (a) to rescind Action F-2029 (b) and to approve using LC$2,366.64 on the field as balance in the Residence account, to apply on the Alumnai Gate deficit.

(b) that in view of the information supplied by the Field Treasurer showing that the surplus in Residence Funds consists of stock on hand and not cash, the Committee recognizes that it would not be possible for the field at this time to return this surplus to apply on the Residence account deficit on the New York books as was informally proposed on April 8, 1932. It was suggested that the field take an inventory of stock carried on hand in the Building Operations and that Book losses be written off.

PROMOTIONAL MATTERS

The Committee discussed at some length the various activities of the Promotional Office and a report from Pierce and Hedrick was presented. No action was taken, however, as a meeting of the Special Committee on Promotion had been called for Friday morning, November 25, 1932.

INVESTMENT MATTERS

The Treasurer stated that the Investment Committee had the list of securities under constant surveillance, and that a meeting was being arranged with the members of the firm of Young and Ottley when some action would probably be taken.

On motion adjourned.

C. A. EVANS
Assistant Secretary

3 0 0 4 6 6 4

0238

MINUTE ADOPTED BY CIRCULATION VOTE OF THE

EXECUTIVE COMMITTEE

TRUSTEES OF YENCHING UNIVERSITY

December 2, 1932

List of Members

G. G. Barber
G. T. Scott
E. M. McBrier
A. L. Warnshuis
Mrs. L. O. Lee
F. H. Warner
Mrs. O. R. Williamson
Miss M. E. Burton, Alternate
S. D. Gamble, Alternate
L. R. Rounds, Alternate

The following action was adopted by the Executive Committee of the Trustees of Yenching University by circulation vote:-

E-3146 VOTED to approve the recommendation of the Committee on Finance, Property, and Investment adopted at its meeting on November 22, 1932, to accept the trust of G$689.81 to be known as the Educational Fund for Foreign Children, together with such other sums as may be forwarded for this fund in the future, and that all such funds be invested through the Committee on Finance, Property, and Investment.

C. A. EVANS
Assistant Secretary

3 0 0 4 6 6 4

0239

MINUTES OF MEETING
COMMITTEE ON FINANCE, PROPERTY, AND INVESTMENT
COMMITTEE ON PROMOTION
TRUSTEES OF YENCHING UNIVERSITY

1:30 P. M., December 30, 1932
Room 300, 150 Fifth Avenue, New York City

List of Members

Finance Committee		Committee on Promotion
*G. G. Barber	Mrs. Wm. Boyd	*Mrs. J. H. Finley
L. R. Rounds	*Mrs. O. R. Williamson, Alt.	*E. M. McBrier
*E. M. McBrier	G. M. Duff, Alt.	*W. J. Thompson
*S. D. Gamble	*W. J. Thompson, Alt.	
A. L. Warnshuis		
*Mrs. J. H. Finley		

Those whose names are starred were present, as were also N. Gist Gee, B. M. Hedrick, B. A. Garside, and C. A. Evans.

Regrets were received from L. R. Rounds, A. L. Warnshuis, and G. M. Duff.

Mr. Barber presided.

The meeting was opened with prayer by Dr. Gee.

REQUEST FOR LC$120.00 BY THE FIELD FOR TELEGRAMS

A communication from Dr. Stuart under date of November 2, 1932 was presented wherein a request was made to charge LC$120.00 to "American Promotion." This sum represented charges for cables regarding negotiations between the Chinese Government and the Ford Motor Company. After due consideration it was

FP-3147 VOTED to charge LC$120.00 for cables on the field to "Telephone, Telegraph and Cables" account of the Promotional Office Budget.

LC$1,000.00 FOR CHICAGO EXPOSITION EXHIBIT

The Committees received information that the field desires to cooperate with the Chinese Government in an exhibit for the Chicago Exposition, Yenching to prepare a model of the Campus Entrance Court at a cost of LC$1,000.00. The value of such an exhibit was discussed and the possibility of acting with other China institutions and missionary organizations in setting up a special exhibit was considered. While in sympathy with the field's desire to cooperate with the Chinese Government, the Committees felt that more information regarding the enterprise was desirable, but could find no source of funds except from gain in exchange. It was

FP-3148 VOTED subject to the approval of the Promotional Committee of the Trustees and provided the expenditure is agreeable to the Board of Managers, to approve the expenditure of LC$1,000.00 for field exhibit at the Chicago Exposition, to be taken from 1932-33 gain in exchange.

PROMOTIONAL PLANS

Mr. Hedrick reported on plans for promotional work, especially in relation to Dr. Stuart's return to America for three months beginning March 1, 1933.

3004664
0241

A schedule of luncheons and group meetings was submitted, these gatherings to be followed up by intensive personal solicitation involving the use of Dr. Gee, Dr. Jenney, and Mr. Thompson and members of the Advisory Committee. It was stated that expenses for this intensive effort had been included in the Promotional Office Budget. It was

FP-3149 VOTED to approve the plan involving the schedule across the country for Dr. J. Leighton Stuart to be followed by intensive canvass among the Yenching constituency, and that the use of special representatives to meet small groups and individuals in the follow-up canvass be endorsed insofar as the expenditures are contained within the Promotional Office Budget.

LONDON MISSIONARY SOCIETY REQUEST RE APPROPRIATION

The Assistant Treasurer of the London Missionary Society wrote under date of December 13, 1932 asking whether payment in sterling in England, or in Mexican dollars in China, would suit the purposes of the University. It was recognized that the low rate of the pound sterling involved the London Missionary Society in added difficulties, but as the unit of cooperation in the University is less than the other Boards, it was hoped that the Society could continue on the present basis. It was

FP-3150 VOTED that inasmuch as the University is finding it increasingly difficult to maintain its work under already decreased income, and as the financial basis for cooperation of the various Boards is relatively small, it is the earnest hope of the Committees that the London Missionary Society will continue its contribution on the present basis.

DEFERRED INCOME FROM GOODRIDGE MEMORIAL FUND

The Committees noted that under date of December 20, 1932 the Trustee for the Frances A. Goodridge Memorial Fund had written that reorganization of the Inland Power and Light Corporation had resulted in default in interest, and as these debentures constituted the investment of trust funds in the Memorial, no further remittances could be made until interest payments are resumed.

REPORT ON INVESTMENTS

The following report was made by the Investment Committee:-

"The Investment Committee met December 2, 1932 with Young & Ottley, financial advisors, and considered certain recommendations made by that firm. Economic conditions were discussed at length, and the Committee was led to understand that Young & Ottley believed underlying conditions had corrected themselves to such an extent that they felt justified in recommending to their clients the employment of funds. They did not of course maintain that there would necessarily be a sharp recovery, or indeed that there would not be some further set-backs, but that their study of the underlying conditions led them to believe nevertheless that probably the bottom of the depression was reached the latter part of August and that it was reasonably certain that from then on movement, even though slow, would be in the right direction.

0242
3 0 0 4 6 6 4

"It was also understood that while under normal conditions it would be their judgment that a fund such as the endowment fund of Yenching should be invested in bonds of the highest grade, they did not recommend such employment of the funds at this time for the reason that high grade bonds of the type they would recommend for such a fund were and had been selling at relatively high prices, and that for a period of time there would be very little if any appreciation in the market value of bonds of such type. On the other hand, they felt that bonds which were selling even at moderate discounts, thus indicating that they were of the second class, could only be purchased at considerable risk since they would of necessity be the obligations of either companies or industries not in the strongest position. It was therefore their judgment that under prevailing conditions the common stocks of the soundest companies represented not only an opportunity to buy a substantial yield and to secure some measure of appreciation in principal with the gradual improvement in business which will inevitably follow such a period as we have gone through, but will also give the greatest protection for the funds employed, and it was their judgment that a substantial proportion of the funds of Yenching should be employed in the purchase of common stocks of such companies as they would be willing to recommend, this recommendation being similar to the advice being given to other clients of theirs.

"The Committee concluded that it would be wise to take advantage of the existing economic condition to improve its investment position and in order to accomplish this, it was proposed to take those steps which, in view of all the circumstances, appeared to be wise and necessary. In taking this step the Committee wished to record the fact that the University is not attempting to use its funds for speculation and it does not anticipate taking advantage of day-to-day changes in the prices of stocks, but that it does rather believe that over a considerable period of time there is sound reason to believe that the common stocks of sound companies represent, all factors considered including the factor of safety, the wisest investments to make at this time.

"In giving consideration to concrete suggestions for the McBrier Foundation account it was decided to sell at market

$25,000 U. S. Treasury 3¾ Notes due 3/15/33

held in this account and to buy

100 sh.	North American Common Stock @ 29.90
75 "	United Corporation Common Stock @ 33.12
100 "	Chesapeake & Ohio Common Stock @ 25¼
40 "	American Superpower 6% Pfd. Stock @ 61.18
40 "	Columbia Gas & Electric 6% Pfd. Stock @ 60.89
200 "	National Dairy Products Common Stock @ 16-7/8
$ 5,000	Continental Gas and Electric 5s due 1958 @ 60

"There is a balance of $3,495.97 cash remaining in this account reserved for further recommendations from the investment advisors.

"Under the University recommendations it was decided to sell

0243

3 0 0 4 6 6 4

$ 13,600	U. S. Treasury 3s due 4/15/37 @ 101-16/32
50,000	U. S. Liberty 4¼s due 10/15/38 @ 103-22/32
150,000	U. S. Treasury 3s due 5/2/34 @ 103-5/32
16,000	U. S. Treasury 3¼s due 8/1/36 @ 102-20/32

"With the proceeds of these sales it was agreed to buy the following common stocks:-

900 sh.	Niagara Hudson Power @ 15¾
500 "	North American Company @ 29¾
500 "	Chesapeake & Ohio Railroad @ 26½
1,500 "	United Corporation @ 9
400 "	American Gas & Electric Company @ 30½
150 "	Public Service of N. J. @ 52.42
800 "	Columbia Gas & Electric Co. @ 16
500 "	Union Carbide & Carbon Company @ 25.95
300 "	Eastman Kodak Company @ 57
800 "	Kroger Grocery & Baking Company @ 17
100 "	Consolidated Gas of New York @ 59-5/8
600 "	National Dairy Products Company @ 18.42
800 "	National Power & Light @ 15-5/8
500 "	J. C. Penney @ 25¼
400 "	Du Pont de Nemours @ 38½
1,000 "	General Motors Corporation @ 13-7/8
700 "	United Gas Improvement @ 20
100 "	Norfolk & Western @ 114½

"On December 27, 1932 the Investment Committee again met with Young & Ottley and considered a general plan for investment of funds for the University account. The Committee decided to sell the $200,000 Government Notes involved in the Natural Science Endowment fund and invest $120,000 in common stocks and $80,000 in bonds and preferred stocks as follows:-

Bonds and Preferred Stocks

$10,000	Los Angeles Gas & Electric 6s, '42 @ 108
5,000	Northern States Power 6s, '41 @ 105¼
10,000	Pacific Gas & Electric 6s, '41 @ 109¾
10,000	Peoples Gas Light & Coke 6s, '57 @ 104-7/8
5,000	Canadian Northern 6½s, '46 @ 102½
13,000	Columbus Electric Power 6s, '47 @ 103½ net
10,000	Tennessee Electric Power 6s, '47 @ 95-5/8
100 sh.	Cincinnati Gas & Electric 5% Pfd. @ 88 net
70 sh.	Connecticut Light & Power 5½% Pfd. @ 101¼

Common Stocks

	100 sh.	Allied Chemical @ 87
	200 "	American Gas & Electric @ 31-3/8
	200 "	Chesapeake & Ohio @ 26-3/8
	100 "	Consolidated Gas @ 59¼
	100 "	Du Pont @ 36-7/8
(A)	100 "	Eastman Kodak @ 52½ - 57½
	300 "	Columbia Gas & Electric @ 16-1/8
	300 "	Niagara Hudson Power @ 14-2/3
	200 "	North American @ 29.69
	300 "	National Dairy Products @ 17
	300 "	National Power & Light @ 13-7/8

3004664
0244

(A)	50 sh.	Norfolk & Western @ 112 - 115½
	200 "	J. C. Penney @ 24-5/8
	100 "	Public Service of New Jersey @ 53½
(A)	300 "	Kroger Grocery & Baking @ 16 - 17½
	200 "	Union Carbide & Carbon @ 26¾
	100 "	Union Pacific @ 73¾
	300 "	United Gas Improvement @ 20-1/8

("A" represents items not purchased as of January 16, 1933, but orders have been placed covering the balance of cash available.)

"The Committee also considered and approved the sale of the following bonds held in the University portfolio, the purpose being to switch to bonds and preferred stocks yielding a larger income:-

$20,000	Alabama Power 4½s, '67 @ 75¼
20,000	Arkansas Power & Light 5s, '56 @ 84½
4,000	Brooklyn Edison 5s, '52 @ 107½
15,000	Detroit Edison 5s, '52 @ 100¼
20,000	Iowa Nebraska Light & Power 5s, '57 @ 81½
500	Gulf Oil of Pennsylvania 5s, '47 @ 99
10,000	Commercial Investment Trust 5½, '49 @ 100¼

"The purchases as approved are as follows:-

$10,000	Pennsylvania R. R. 6½s, '36 @ 99
10,000	Tobacco Products 6½s, 2022 @ 94-3/8
100 sh.	Public Service of New Jersey 8% Pfd. @ 119
100 "	Consumers Power 6.6% Pfd. @ 91
100 "	New York Power & Light 7% Pfd. @ 84-7/8
300 "	Pacific Gas & Electric 6% Pfd. @ 24-7/8
100 "	Penn Power & Light 7% Pfd. @ 91¼
300 "	Southern California Edison 6% Pfd. @ 23-5/8

"Young & Ottley also made recommendations to sell a list of bonds and one preferred stock now held in the University portfolio. It was decided to defer action on this group, the matter to be taken up at a later date and the issues to be acted upon separately."

After carefully studying the foregoing report it was

FP-3151 VOTED to approve the actions of the Investment Committee as set forth in the report covering meetings of the Committee under dates of December 2, 1932 and December 27, 1932.

FUNDS LOANED TO PLANT

It was reported that the Plant Section is borrowing more than $63,000.00 of Endowment and current funds, whereas interest in excess of $5,000.00 is being received on Plant accounts receivables. As this borrowing decreases income on Endowment Funds, a system of charging 5% interest on the loan has been inaugurated as of July 1, 1932. The Committees recognized the justice of this position and it was

FP-3152 VOTED to approve charging Plant Section 5% interest on any funds borrowed from Endowment or Current Sections, this procedure to be retroactive from July 1, 1932.

0245
3004664

FUNDS AVAILABLE FOR 1933-34 FIELD BUDGET

The Committees were presented with a study of all available income as applicable to the 1933-34 fiscal year. This showed decreases from all sources with the exception of interest on Natural Science Endowment funds. The discussion revealed a very keen desire to furnish the field with the largest possible amount while at the same time avoiding the possibility of incurring deficits as a result of further defaults and receiverships. Consideration was also given to the present favorable rate of exchange and with the hope that early information could be secured as to contract rate of exchange for a year, it was

FP-3153 VOTED to inform the field that after a careful study of sources of income for the fiscal year 1933-34, it is the opinion of the Committees that the funds as stated below (which do not include designated income for Journalism, Agriculture, College of Public Affairs, and the graduate and undergraduate work of the Harvard-Yenching Institute) will be available for University expenditure and that the field budget should be prepared to conform to these figures; the Local currency being based on exchange of 4 to 1, any gain beyond this figure being set aside as a reserve fund subject to allocation through conference between the Trustees and the Board of Managers:-

General Funds	$28,000.00
Mission Boards	7,500.00
College of Natural Science	32,000.00
School of Religion	7,500.00
College for Women	10,000.00

On motion adjourned.

C. A. EVANS
Assistant Secretary

0246